

MELBOURNE UNIVERSITY SPORT ADVISORY BOARD
MEETING 1/2025 - Wednesday 19 March 2025

The minutes of meeting 1/2025 of the Melbourne University Sport (MU Sport) Advisory Board held at 5pm on Wednesday 19 March 2025, in Social Space A, Nona Lee Sports Centre.

PRESENT:

Mr Ian Marshman (Chair)
Mr Tim Lee (Director)
Ms Kitty Chiller
Ms Stephanie Spence
Ms Rosemary Bissett
Mr Jesse Gardner-Russell
Ms Jess Vinnicombe

APOLOGIES:

Ms Jo Weston
Mr James Hardiman
Professor Pip Nicholson
Dr Catherine Burnheim
Ms Cass Eason

IN ATTENDANCE:

Ms Jo Massoud (Secretary)
Ms Laura Ross (Minute taker)
Ms Tayla White
Mr Rod Warnecke
Ms Millie Davis
Ms Amelia Scurry

1. WELCOME, APOLOGIES AND INTRODUCTION

1.1 Welcome

The Chair opened the meeting with the Acknowledgment of Country, welcomed board members and staff present including Ms Amelia Scurry, new staff member Ms Tayla White and the recently appointed Student Board Member Ms Jesse Vinnicombe for her first meeting.

The Chair outlined that Professor Nicholson has taken a leave of absence from the University to recover from a recent medical episode and that Dr Catherine Burnheim, Executive Director Office of the Provost, will have carriage for MU Sport in the interim and will attend the Board meetings. Dr Burnheim was unfortunately called back to the UK on short notice and was also an apology.

1.2 Apologies

Apologies were noted.

1.3 Governance and Operating Model Review

Ms Amelia Scurry, Director, Portfolio and Project Management presented on the Governance and Operating Model Review on behalf Ms Burnheim. In late 2024, the Board confirmed the Strategic Plan for Sport that reflects the vital role of sport within the University community. Professor Nicholson proposed and sponsored a review of the

governance and operating model to ensure the delivery of the ambitious plan. The review aims to identify strengths, address challenges and explore new opportunities that will foster a vibrant culture of sport and well-being in the University community. The University is committed to enhancing the quality, accessibility and inclusivity of sport and recreation programs for the benefit of all members of our community.

A panel, chaired by Professor Pip Pattison AO, will oversee the review, to ensure an objective, transparent, and evidence-based evaluation. This will help to ensure industry-best practices and fresh perspectives are brought to the review, supporting informed decision making. The review is to be conducted with minimal disruption, running concurrently with business-as-usual activities.

Once the review report is available, a briefing will be organized for the Board. The Chair recommended that in the absence of Professor Nicholson that the Director be involved in additional aspects of the panel's deliberations.

Ms Scurry left the meeting at 5.34pm

Resolution

The Advisory Board noted the Governance and Operating Model review.

Actions

That the Board are provided with an opportunity to consider the review recommendations.

1.4 Club Presentation – Touch Club

Ms Millie Davis, President of the Touch Football Club presented on the club's 2025 Strategic Plan. The plan detailed a strategy with five tiers, including a University Program, Coaching Pathway, Referee Pathway, Club Competition, Representative Pathway, Junior Program and All Abilities Program (inclusivity initiatives).

The chair thanked Ms Davis for her presentation.

Ms Davis left the meeting at 6.15pm.

1.5 Minutes from the previous meeting

The minutes of the previous meeting (No 4/2024) held on Thursday 14 November 2024 were confirmed.

1.6 Business Arising/Action Item Updates

No updates.

2. MATTERS FOR DISCUSSION

2.1 2024 Annual Review

The Director presented the 2024 Annual Review and Financial Report.

The Annual Review report outlines the highlights for the year, significant issues and progress made against strategic and operational tasks, and the end of year financial statements. The report includes a separate section on each operational unit prepared by the MU Sport managers.

Resolution

The Advisory Board noted the 2024 Annual Review and Financial Report.

2.2 2024 Strategic Update

MU Sport General Manager Ms Jo Massoud presented on the 2025 Strategic Tasks. The 2025 Strategic Tasks are the major tasks and projects to be undertaken during the year that will have a significant impact on progressing the objectives in the newly developed Strategic Plan for Sport.

Resolution

The Advisory Board noted the 2025 Strategic Update.

3. MATTERS FOR NOTING

3.1 Advisory Board Update

The Director presented the Advisory Board Update which included current significant issues, updates of annual strategic tasks and items for information including the financial report for the third quarter.

The Director briefly outlined the Strategic Plan for Sport measures and targets, which are still to be confirmed. Vice-Chancellor Professor Emma Johnston paid a visit to the Sports Precinct as part of her introduction, and was presented with a sports blazer.

The continued negotiations regarding the Boat Race were noted to be ongoing. An update on the Sports Precinct Refurbishment was shared. The Board also bid farewell to Ms Weston, whose term concluded in March 2025, and thanked her for her contribution to the success of the Advisory Board.

Resolution

The Board noted the Advisory Board Update.

4. OTHER BUSINESS

4.1 There was no other business.

5. MEETING FINALISATION

5.1 Meeting Close

The Director thanked all who attended.

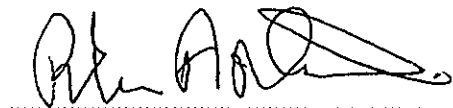
The Chair thanked the Director and staff and concluded the meeting.

The meeting closed at 7.07pm.

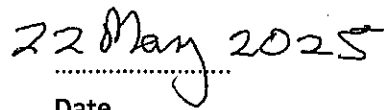
5.2 Next Meeting

Next meeting on Thursday 22 May 2025, 6pm.

Signed by the Chair as a true and accurate record:



Chair, Mr Ian Marshman



Date

MELBOURNE UNIVERSITY SPORTS ADVISORY BOARD**ACTION SHEET 1/2025– 19 March 2025**

Minute no.	Item Title	Actions	Person/s Responsible
1/2025 1.3	Governance and Operating Model Review	That the Advisory Board is provided with an opportunity to consider the review recommendations.	Director
3/2024 2.4	2025 Advisory Board Budget	Distribute chart to Board members	Secretary
4/2024 2.1	Strategic Plan Measures and Targets	Review the data collection for each of the measures and establish a baseline.	General Manager