

MELBOURNE UNIVERSITY SPORT ADVISORY BOARD

MEETING 4/2024 – 14 November 2024

The minutes of meeting 4/2024 of the Melbourne University Sport (MU Sport) Advisory Board held on 14 Nov at 9.30am in the Ernie Cropley Pavilion.

PRESENT:

Mr Ian Marshman (Chair)
Professor Pip Nicholson
Ms Stephanie Spence
Mr James Hardiman
Mr Jesse Gardner-Russell
Mr Tim Lee (Director)

APOLOGIES:

Professor Sarah Biddulph
Ms Kitty Chiller
Ms Rosemary Bissett
Ms Joanna Weston
Ms Meezaan Dickinson
Mr Billy Allen
Mr Cam Owen

IN ATTENDANCE:

Ms Jo Massoud (Secretary)
Ms Laura Ross (Minute taker)
Ms Clare Arragon
Ms Cassandra Eason
Ms Toni Sutherland
Ms Jen Eslick
Ms Sally Phillips
Mr Aaron McNaughton
Mr Alex Affleck
Mr Gary Ryan

1. WELCOME, APOLOGIES AND INTRODUCTION

1.1 Welcome

The Chair opened the meeting with the Acknowledgment of Country and welcomed the board members and staff present, Mr Ryan and the recently appointed Executive Assistant Ms Eason for her first meeting.

1.2 Apologies

Apologies were noted.

1.3 Minutes from Previous Meeting

The minutes of the previous meeting (No 3/2024) held on Wednesday 2 October 2024 were confirmed.

1.4 Business Arising/Action Item Updates

1.4.1 Strategic Plan for Sport

The Strategic Plan was circulated by the Secretary to board members Mr Hardiman and Mr Gardner-Russell

2. MATTERS FOR DISCUSSION

2.1 Strategic Plan Measures and Targets

The Director outlined that the objective of the session is to confirm the strategic plan summary document and to conduct a workshop to develop measures and targets to guide the plan.

Two of the priorities in the plan have been adjusted in response to feedback from the Board but the themes remain the same and the Director asked that the Board endorse the final document as presented.

Resolution

The Board endorsed the Strategic Plan Summary.

The summary document will be publicly available on the website and in various publications and a more detailed version including actions, measures and targets would be developed for internal use and operate as a live document.

The vision and themes provided a constant framework for the Board, staff, the University, clubs and stakeholders however the priorities can be adjusted, along with the measures and targets, as we review progress each year. This will guide the development of the annual strategic task and targets and determine the quarterly action plans that the management group report on to the Board.

The priorities, measures and targets would be reset if the assumptions underpinning the plan were to change. The key assumption is that the University continues to prioritize a student and staff campus experience as outlined in the Advancing Melbourne and the Advancing Students and Education Strategy. The QILT Student Experience Survey 2023 results were released recently and the University's scores remain largely unchanged. Sport can have a positive impact on the key measures such as Peer Engagement and Student Support and Services that demonstrates alignment with the University.

Other assumptions include University support to maintain and improve access to sporting facilities which remains unclear. International student numbers and general enrolments need to remain steady or don't reduce significantly and our financial position allows more investment in services and programs. Finally, a catastrophic event such as another pandemic impacting adversely on the University and Sport.

The Director then introduced Mr Ryan from *Organizations that Matter* to facilitate the workshop. Mr Ryan outlined how the session would be conducted to ensure all participants were able to contribute. The organisation has operated with measures and targets such as financial target and that participation, has been tracked with a longer term 70% student target. The aim was to ensure that there are measures and targets for all the themes and priorities.

The Board and staff were asked to consider a series of questions related to each theme and to recommend measures and targets which were presented to the group for further refinement. A number of measures and targets were determined for each theme, but it was highlighted that more baseline data would be required for some priorities areas to be able to set appropriate targets. The Director outlined that most

of this data is collected presently but that this would be reviewed to identify gaps and establish a baseline for each of the measures.

The Chair thanked those present for their contribution and Mr Ryan for facilitating the workshop.

Action

Review the data collection for each of the measures and establish a baseline.

3. MATTERS FOR NOTING

3.1 Advisory Board Update

The Director presented the Advisory Board Update which includes current significant issues, updates of annual strategic task and items for information including the financial report for the third quarter.

The Boat Race was held on Sydney Harbor recently with a range of VIPs including the Chancellor and the Vice Chancellor, and partners, in attendance. The college crews from Trinity and Ormond were victorious but unfortunately both University crews were defeated. A number of staff also stayed over to visit Sydney University the following day to tour the sporting fields and facilities that are the envy of many.

The Director farewelled outgoing student board members Mr Roseby and Ms Dickinson and thanked them for their contribution during their tenure.

Resolution

The Board noted the Advisory Board Update.

4. MEETING FINALISATION

4.1 Meeting Close

The Director thanked the staff in attendance and presented the board members with a gift in appreciation of their dedication and support during the year.

The Chair thanked the Director and staff for their hard work and commitment to sport at the University and concluded the meeting.

The meeting closed at 11.30am.

4.2 Next meeting

The next meeting is scheduled for Wednesday 19 March at 5.00pm.

Signed by the Chair as a true and accurate record:

Ian Marshman

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Chair Mr Ian Marshman

24 March 2025

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Date

MELBOURNE UNIVERSITY SPORT ADVISORY BOARD

ACTION SHEET 4/2024 – 14 November 2024

| Minute no. | Item Title | Action | Person/s Responsible |
|-------------------|-------------------------------------|---|-----------------------------|
| 3/2024 2.4 | 2025 Advisory Board Budget | Distribute chart to board members | Secretary |
| 4/2024 2.1 | Strategic Plan Measures and Targets | Review the data collection for each of the measures and establish a baseline. | General Manager |