

## **MELBOURNE UNIVERSITY SPORT BOARD**

### **MEETING 2/2010 – 29 April 2010**

The Minutes of meeting 2/2010 of the Melbourne University Sport Board held on Thursday, 29 April 2010 at 6.00pm in Conference Room 2, Old Physics.

**PRESENT:** Mr Geoff Rees (Chair)  
Mr James Sutherland  
Dr Lynne Williams  
Prof Mark Hargreaves

**IN ATTENDANCE:**  
Mr Tim Lee (Director)  
Mr Jean-Luc Garlick (Secretary)

**APOLOGIES:**  
Prof John Dewar (Provost)  
Mr Mitch Anderson  
Ms Genevieve Grant

#### **1. WELCOME, APOLOGIES AND INTRODUCTION**

- 1.1. Welcome**  
The Chair welcomed the members to the meeting.
- 1.2 Apologies**  
The Chair accepted the apologies. The board noted and accepted the resignation of Helen Hayes.
- 1.3 Minutes from previous meeting**  
Previous minutes were passed as a true and accurate record.
- 1.4 Confirmation of Circular Resolutions**  
The Director informed the board that these items would be covered under his report.

#### **2. MATTERS FOR DECISION**

- 2.1 March Quarterly Report**  
The Director spoke to the finance report. The Chair requested that further information continue to be provided on the trust accounts and suggested a review of the Ski Lodge be undertaken.

#### **3. MATTERS FOR DISCUSSION**

### **3.1 Director's report**

The Director informed the board of the need to replace Ms Helen Hayes who had resigned from the University and also the board. An Expression of Interest would be put out shortly seeking an internal appointment. The final list of applicants would be brought to the board for consideration.

The Director stated that he had met with Property and Campus Services regarding the need to ensure sport was included in any new student centres and with the Student Union regarding the redevelopment of the car parking area near the Beaurepaire. It was possible that a new facility would be constructed that MUS could utilize. A sport master plan was being considered that would look at the provision of fitness facilities and club sport on and off campus.

The Director discussed the change in fees and charges policy for clubs. It was noted that some of the social and instructional clubs would now incur a small charge for using MUS facilities.

### **3.2 Strategic Plan**

The board suggested that the enablers be added under the Structure of the Plan and a final two page document be created to summarise the strategic plan. The Chair stressed that it was vital to embed sport into the University strategic planning process. The Director would brief the college heads and MUSA on the strategic plan.

### **3.3 Sports Foundation**

The Director reported that he had conducted an information session for the clubs, of which twenty-eight attended. He explained the advancement program and the intent to have flexibility in how the funds were spent. Clubs were informed that they would have to commit a certain minimum amount before they would have their own chapter within the foundation. The objective was to support clubs running their major events and other alumni activity leading to the identification of major club donors. The board agreed to go ahead with the creation of the foundation.

## **4. MATTERS FOR NOTING**

### **4.1 Matters for Noting**

There were no matters for noting.

## **5. MEETING FINALISATION**

### **5.1 Review Action Items**

See attached action sheet.

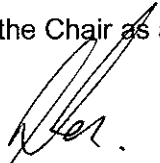
### **5.2 Meeting Evaluation**

Time did not allow for this item to be considered

**5.3 Next meeting**  
22 July 2010, 6:00pm.

**5.4 Meeting closed**  
8.35pm

Signed by the Chair as a true and accurate record:



.....  
**Mr Geoff Rees**

8/4/2011.  
.....  
Date

**MELBOURNE UNIVERSITY SPORT BOARD**

**ACTION SHEET 2/2010 – 29 APRIL 2010**

<b>Minute no.</b>	<b>Item Title</b>	<b>Action</b>	<b>Person/s Responsible</b>	<b>To be Completed by</b>
1.	Ski Lodge Review	Examine different options to maximize return on Ski Lodge	Director	Next Meeting
2.	Strategic Plan	Update first two pages of Strategic Plan and distribute to board members for comment	Director	Next meeting