

MELBOURNE UNIVERSITY SPORT BOARD

MEETING 4/2010 – 14 October 2010

The Minutes of meeting 4/2010 of the Melbourne University Sport Board held on Thursday, 14 October 2010 at 6.00pm in Conference Room 2, Old Physics.

PRESENT: Mr Geoff Rees (Chair)
Mr James Sutherland
Dr Lynne Williams
Prof Mark Hargreaves
Ms Genevieve Grant

IN ATTENDANCE:
Mr Tim Lee (Director)
Mr Paul Sheahan
Mr Jean-Luc Garlick (Secretary)

APOLOGIES:
Prof John Dewar (Provost)
Mr Mitch Anderson

1. WELCOME, APOLOGIES AND INTRODUCTION

- 1.1. **Welcome**
The Chair welcomed the members to the meeting.
- 1.2. **Apologies**
The Chair accepted the apologies.
- 1.3. **Minutes from previous meeting**
Previous minutes were passed as a true and accurate record.
- 1.4. **Confirmation of Circular Resolutions**
There were no circular motions.
- 1.5. **Business Arising/Action Item Updates**
 - 1.5.1 **Ski Lodge Review**
Contained within the Director's report.
 - 1.5.2 **Membership Strategy**
Contained within the Director's report.
 - 1.5.3 **Strategic Plan**
The Director advised that the reference to clubs was added to the introduction of the Strategic Plan as requested.
 - 1.5.4 **Group of 8 Logos**
Contained within the Director's report.

1.5.5 Elite Athlete and Performance Program

Contained within the Director's report.

1.5.6 MUS Board Member

The Director advised the Board that Professor Margaret Abernethy had accepted the position on the Board.

3. MATTERS FOR DISCUSSION

3.1 Sports Foundation

The item was moved forward to allow for discussion with Mr Sheahan present. Mr Sheahan informed the board that as that the Strategic Plan for Sport had been completed work could progress on donation strategies. An important element would be whether to focus on endowment or capital facilities. Mr Sheahan recommended that an endowment fund be established first to help attract elite athletes to the University. The Chair agreed that an endowment fund should take first priority.

The Director stated that the University was still considering the matching funds concept for donations but had only agreed to use the yearly \$500,000 capital allocation to MUS for that purpose. The Chair felt that he did not believe that this would attract any new funding to sport.

Dr Williams suggested that a specific program to put elite athletes through University was required. The Director replied that Mr Rod Warnecke, the Sports Development Manager, was on the selection committee for elite athlete entry to the University and noted that there was no scholarship for such athletes to provide financial support during their study. Mr Sheahan asked board members to help in identifying any potentially large donors. The Director agreed to send out the University Elite Performers Policy to board members.

The Chair informed the board that he had received feedback from the clubs that they are concerned about losing control of the donations once made to the University. The Director responded that the cricket and rowing clubs would be the first to run a campaign to test how the system may operate. A prospectus was currently being put together with facilities and scholarships for distribution to clubs and potential benefactors. Mr Sheahan indicated that he would now commence approaching potential benefactors.

Mr Sheahan departed the meeting.

3.2 Director's Report

3.2.1 Fitness Strategy

The Director spoke to the report. Ms Grant expressed concerns about the impact the increase in college students could have on the facilities. The Director stated that the colleges would be encouraged to use the facilities during off-peak times and more group fitness classes would

be scheduled to meet demand. Establishing a site south of Grattan St was also being investigated. Ms Williams requested that further information be provided on utilisation rates.

3.2.2 Club Affiliation

The Director referred to the letter from Ms Wendy Mason, from General Counsel and Legal Services regarding the legal status of MUSA and that MUS would need to formalise an agreement with each club directly. The Director agreed to distribute the notes from the meeting MUSA had with the VC. Ms Williams expressed her concern over the risk management of the clubs and where the final responsibility lay. The Chair suggested that MUS and the University resolve this issue and commence managing these club risks appropriately.

3.3 Ski Lodge Proposal

The Director spoke to the proposal. The board agreed to stay with the current model as outlined in option four but suggested that other options continue to be reviewed in 2011.

Mr Sutherland and Ms Grant departed the meeting.

4. MATTERS FOR DECISION

4.1 2011 Budget

The Director stated that the 2011 budget forecast was now for a \$92,902 deficit. The Chair suggested that a strategic budget be developed outlining the true cost of supporting sport. Ms Williams suggested that the Chair meet with the VC to discuss the budget. The board noted the 2011 MUS budget as presented.

5. MATTERS FOR DISCUSSION

5.1 Group of 8 Logos

The Director highlighted the different logos from the other Go8 Universities and University sporting bodies and informed the board that discussions were currently underway with the University Marketing and Communication Department to look at changing the MUS logo to more closely align with the University brand. The board and clubs would be engaged in this process shortly.

5.2 FISU Conference

The Director agreed to send out the report from Mr Paul Rogers recent trip to the Czech Republic where he represented Australia at the FISU conference. FISU is the body for all national University sporting organisations.

5.3 Board Director

The Director informed the board that Ms Grant's term on the board would cease from December 2010 when she finished her studies. As such a new student board member would be required. The Director will commence the process of selection for the new student member.

5.4 2011 Meeting Dates

The Chair suggested that the board meet informally a couple of times a year to discuss strategic issues.

6. MATTERS FOR NOTING

There were no matters for noting.

7. MEETING FINALISATION

7.1 Review Action Items

See attached action sheet.

7.2 Meeting Evaluation

Time did not allow for this item to be considered

7.3 Next meeting

Yet to be determined.

7.4 Meeting closed

8.35pm

Signed by the Chair as a true and accurate record:


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Mr Geoff Rees


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Date

MELBOURNE UNIVERSITY SPORT BOARD

ACTION SHEET 4/2010 – 14 October 2010

Minute no.	Item Title	Action	Person/s Responsible	To be Completed by
3.1	Elite Performers Policy	Circulate the policy to board members	Director	Next Meeting
3.2.1	Fitness Centre Retention/Usage Plan	Develop a plan examining why members aren't using the facilities during off peak times	Director	Next meeting
3.2.2	MUSA Meeting Notes	Distribute the notes of the MUSA meeting with the VC to the board members	Director	Next meeting

3.2.2	Club Risk Management	Commence risk assessments on club activities/facilities	Director	Next Meeting
4.1	Develop Strategic Budget	Prepare a budget against the strategic plan	Director	Next meeting
5.2	FISU Conference Report	Paul Rogers Report from Overseas Trip	Director	Next Meeting
5.3	Student Member	Board to proceed to identify a student member to replace Ms Grant	Director/Board	Next Meeting
5.4	Strategic Planning Sessions 2011	Add two strategic planning sessions for the board in 2011	Director	Next Meeting