

MELBOURNE UNIVERSITY SPORT BOARD

MEETING 1/2011 – 24 February 2011

The Minutes of meeting 1/2011 of the Melbourne University Sport Board held on Thursday, 24 February 2011 at 6.00pm in Conference Room 2, Old Physics.

PRESENT: Mr Geoff Rees (Chair)
Dr Lynne Williams
Mr Mitch Anderson
Ms Marieke Guehrer

IN ATTENDANCE:
Mr Tim Lee (Director)
Mr Paul Sheahan
Mr Jean-Luc Garlick

APOLOGIES:
Mr James Sutherland
Mr John Dewar (Provost)
Prof Mark Hargreaves
Professor Margaret Abernethy

1. WELCOME, APOLOGIES AND INTRODUCTION

- 1.1. Welcome**
The Chair welcomed Marieke Guehrer to her first board meeting as the student member.
- 1.2 Apologies**
The Chair accepted the apologies.
- 1.3 Minutes from previous meeting**
Previous minutes were passed as a true and accurate record.
- 1.4 Confirmation of Circular Resolutions**
There were no circular motions.
- 1.5 Business Arising/Action Item Updates**
 - 1.5.1 Elite Performers Policy**
The Elite Performers Policy had been circulated.
 - 1.5.2 Fitness Cent re Retention/Usage Plan**
The Fitness Centre Retention Plan would be discussed under Agenda Item 2.2.
 - 1.5.3 MUSA Meeting**
The notes from the MUSA Meeting were attached.

1.5.4 Club Risk Management

The Club Risk Management item would be addressed under Agenda Item 2.3.

1.5.5 Develop Strategic Budget

The Strategic Budget item had been deferred.

1.5.6 FISU Conference

MU Sport was still waiting on the FISU report from Paul Rodgers.

1.5.7 Student Member

Marieke Guehrer had been appointed the Student Member by the Provost on advice from the Advisory Committee, which was attended by the Vice-President of MUSA.

1.5.8 Strategic Planning Sessions 2011

Strategic Planning session dates were included in the meeting schedule.

2. MATTERS FOR DECISION

2.1 End of 2010 Financial Report

The Director reported on the 2010 Finance Report noting that MU Sport had successfully worked to achieve a surplus of \$32,000 from an initial budgeted deficit of \$93,014. MU Sport was well on track to meeting its targeted breakeven financial position as per the 2010-2012 budget submitted to Finance Committee. Dr Williams requested that the finance report be linked to the Strategic Plan and reported on annually in the Annual Report.

2.2 Fitness Centre Business Plan and Lease

The Director spoke to the South Hub Fitness Centre report as prepared by Alex Affleck and highlighted that part of the Strategic Plan was to provide services south of Gratten St. Several commercial properties were currently being investigated with the help of Property & Campus Services. Dr Williams suggested further study of the finances needed to be undertaken before anything was approved. The Chair recommended it was worth pursuing and commented that new University developments should have sporting facilities built into their plan.

2.3 Committee of the Board

The Director talked through the Sport Clubs Advisory Committee proposal as prepared by Director. The Chair suggested that the Board needed to engage with the clubs, attend club AGMs and look at how the clubs could help deliver part of the Strategic Plan for sport. Ideally the committee would be looking forward strategically at the next 5-10 years. A decision on the establishment of the committee was deferred.

2.4 Sport Foundation

The Director spoke to the Sport Foundation plan as prepared by the Director and sought approval from the Board to move forward. The Board approved. The matter was deferred.

3. MATTERS FOR DISCUSSION

3.1 Director's Report

The Director spoke to the Director's Report.

3.2 2011 Meeting Dates

The dates for 2011 were noted.

4. MEETING FINALISATION

5.1 Review Action Items

See attached action sheet.

5.2 Meeting Evaluation

Time did not allow for this item to be considered

5.3 Meeting closed

7.46pm

Signed by the Chair as a true and accurate record:

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Mr Geoff Rees

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Date

MELBOURNE UNIVERSITY SPORT BOARD

ACTION SHEET 1/2011 – 24 February 2011

Minute no.	Item Title	Action	Person/s Responsible	Current Status
MUS Board 1/11 1.5.5	Develop Strategic Budget	Prepare a budget against the strategic plan	Director	
MUS Board 1/11 2.1	South of Grattan St Proposal	MU Sport to continue work on appropriate venue and viability	Director	
MUS Board 1/11 2.3	Sport Clubs Advisory Committee	Establish a Sport Clubs Advisory Committee	Director	
MUS Board 1/11 2.4	Sport Foundation	Establishing the Sport Foundation	Director	