

## MELBOURNE UNIVERSITY SPORT BOARD

### MEETING 3/2011 – 21 July 2011

The Minutes of meeting 3/2011 of the Melbourne University Sport Board held on Thursday, 21 July 2011 at 6.00pm in Conference Room 2, Old Physics.

**PRESENT:** Mr Geoff Rees (Chair)  
Dr Lynne Williams  
Prof Mark Hargreaves  
Mr John Dewar (Provost)  
Mr Mitch Anderson

**IN ATTENDANCE:**  
Mr Tim Lee (Director)  
Mr Jean-Luc Garlick

**APOLOGIES:**  
Mr James Sutherland  
Professor Margaret Abernethy  
Ms Marieke Guehrer

#### 1. WELCOME, APOLOGIES AND INTRODUCTION

- 1.1 **Welcome**  
The Chair welcomed Board members to the meeting.
- 1.2 **Apologies**  
The Chair accepted the apologies.
- 1.3 **Minutes from previous meeting**  
Previous minutes were passed as a true and accurate record.
- 1.4 **Confirmation of Circular Resolutions**  
The Board approved the Terms of Reference and membership of the Sport and Clubs Select Committee via circular motion. Noted
- 1.5 **Business Arising/Action Item**
  - 1.5.1 **Contact Details**  
The Director agreed to send out contact details and term expiration dates of all members.
  - 1.5.2 **Strategic Budget**  
Item covered under Director's Report.
  - 1.5.3 **South Hub**  
Item covered under agenda item 2.2.
  - 1.5.4 **Sport and Clubs Advisory Committee**  
Item covered under agenda item 3.2

### **1.5.5 Financial Reports**

Item covered under agenda item 2.1

### **1.5.6 Elite Athlete Entry**

The Director reported that discussions were underway with Academic Board and agreed to send report on any updates.

## **2. MATTERS FOR DECISION**

### **2.1 June 2011 Finance Report**

The Director spoke to the June 2011 Finance Report. The variance report and extra financial report were provided as requested by James Sutherland and Margaret Abernethy and accepted by the Board.

### **2.2 South Hub Fitness Centre**

The Director circulated the email from Margaret Abernethy for comment. Lynne Williams suggested a risk strategy be developed for the end of the 3 year lease and the financial and in-kind relationship between MU Sport and the Melbourne Business School be presented. Mitch Anderson suggested the centre incorporate a bike parking facility as well as change-rooms and showers for bike users. The Chair suggested that MU Sport seek an amended lease agreement to maintain rights to operate a gym in any new development. The Director agreed to get feedback from Margaret Abernethy before reviewing the business plan to ensure the concerns raised were appropriately considered.

## **3. MATTERS FOR DISCUSSION**

### **3.1 Director's Report**

#### **3.1.1 Sport Advancement**

The Director presented the Sport Advancement Campaign plan 2011-2015.

#### **3.1.2 Board Induction Information**

The correspondence from the University General Counsel was presented to assist in board induction and general governance purposes and would be included in the Board Induction Pack for incoming members.

#### **3.1.3 Boat House Function Space**

The Director updated the Board on the Boat House Function space management arrangements.

#### **3.1.4 2010 Audit Report**

The Director presented the 2010 Audit Report for information.

#### **3.1.5 AUS – Amendment to Membership**

Lynne Williams noted the amendment to membership of AUS.

### **3.2 Sport & Clubs Select Committee**

The Director provided an update on the Sports and Clubs Select Committee progress. The updated Terms of Reference had been circulated and agreed to by the Board. The selection process and

appointments of the committee members has occurred and the successful committee members notified. Hamish McLean has been engaged as Project Officer to assist the Committee.

**4. MATTERS FOR NOTING**

There were no matters for noting.

**5. MEETING FINALISATION**

**5.1 Review Action Items**

See attached action sheet.

**5.2 Meeting Evaluation**

No issues were raised.

**5.3 Meeting closed**

The meeting closed at 8:00pm

Signed by the Chair as a true and accurate record:

  
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**Mr Geoff Rees**

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**Date**

**MELBOURNE UNIVERSITY SPORT BOARD**

**ACTION SHEET 3/2011 – 21 July 2011**

<b>Minute no.</b>	<b>Item Title</b>	<b>Action</b>	<b>Person/s Responsible</b>	<b>Current Status</b>
MUS Board 3/11 1.5.1	Contact Details	Circulate term expiration dates to Board members	Director	Attached to agenda.
MUS Board 2/11 2.2	South Hub	MU Sport to review the business plan and terms of lease	Director	Attached to circular motion email to Board.