

**MELBOURNE UNIVERSITY SPORT BOARD  
MEETING 3/2014 – 3 JULY 2014**

The minutes of meeting 3/2014 of the Melbourne University Sport Board were held on Thursday 3 July 2014 at 6.00pm in the Boardroom at MU Sport.

**PRESENT:**

Mr Geoff Rees (Chair)  
Dr Lynne Williams  
Professor Richard James  
Professor Margaret Abernethy  
Dr Mitchell Anderson

**APOLOGIES:**

Mr James Sutherland  
Mr Andrew Gillies

**IN ATTENDANCE:**

Mr Tim Lee (Director)  
Mr Adrian Collette  
Mr Michael Tracey  
Mr Jean-Luc Garlick  
Mrs Julie Caundle (note taker)  
Mr Chris Harvey  
Ms Joy Villalino

**1. WELCOME, APOLOGIES AND INTRODUCTION**

**1.1 Welcome**

The Chair welcomed members and those in attendance to the meeting.  
The Chair commented that access to the Administration area for after hours meetings was restricted and requested that these arrangements be improved.

**1.2 Apologies**

The Chair accepted apologies.

**1.3 Minutes from previous meeting**

The previous minutes were passed as a true and accurate record.  
The Director noted that he would include the actions from the May Club Forum in the next Director's report.

*Action: May Club Forum actions to be included in Director's report.*

**1.4 Confirmation of Circular Resolutions**

There were no circular resolutions to confirm.

**1.5 Action Item Updates**

**1.5.1 2014 Operational Plan Progress Report**

The Operational Plan Progress Report has been provided in the Director's report.

**1.5.2 Minutes from previous meeting**

Previous minutes were sent to Dr Williams for review and the format has been streamlined.

**1.5.3 Sports Capital Infrastructure Plan (SCIP)**

Mr Tracey from Property and Campus Services agreed to attend the meeting to respond to the SCIP. As a consequence it was decided to defer the distribution of the summary of key issues from the SCIP until after the presentation from Mr Tracey to ensure that any additional issues were included.

*Action: Circulate to the Board the summary of key issues.*

**2. MATTERS FOR DECISION**

There were no matters for decision at this time.

**3. MATTERS FOR NOTING**

**3.1 Sport Capital Infrastructure Plan (SCIP)**

The Chair introduced Mr Tracey, Director of Planning Property and Campus Services (PCS), and welcomed him to the meeting. Mr Tracey thanked the Board for the opportunity and commenced by outlining the Planning Hierarchy for the Parkville campus.

The University is reviewing the Campus Master Plan and replacing it with a Planning Framework. The SCIP captures the important concepts and proposals for the provision and improvement of sport, recreation and fitness opportunities and is now part of a suite of documents guiding the planning process. There are also a range of themes overlaying the planning including integration with the local community and the relationship between urban design and the student experience.

Mr Tracey met recently with senior planners from Melbourne City Council (MCC) on a range of issues including Princes Park. A key plank of the SCIP is for the University to undertake grounds maintenance in MCC sport fields in return for longer term access for clubs. The MCC considered the concept to have some merit and Mr Tracey and the Director are meeting with the MCC Community Development Director to progress the concept further.

The University and MCC will also partner to redevelop University Square. The trees are senescent and need to be replaced and the proposal includes narrowing the roads around the park to double the open space in the Southern Precinct. The University has also committed \$1M a year from 2016 for minor campus works (outdoor furniture and recreation equipment) to improve engagement in line with the recommendations in the SCIP. It is also likely more surface car parks will be removed as a result of the State Government extending the congestion levy to include the Parkville campus.

The SCIP proposed a significant development on the Student Union Building site but that location is now being considered for student housing. The Student Housing Steering Committee commissioned a design to accommodate 600 students alongside other activities. This will provide clarity on whether sport and recreation has been included.

Professor James outlined the University's aspiration to provide an additional 2,000 beds on campus as part of the Melbourne Living and Learning Strategy. There are always competing forces for capital improvements and Mr Collette recommended that the Board express a clear view on what was required for sport, fitness and recreation facilities in the future to ensure that these issues were included in the Planning Framework.

The Director suggested that many of the concepts and recommendations articulated in the SCIP had already influenced the Framework Plan as highlighted in Mr Tracey's presentation. However, it is essential that the Board secure continued funding for capital improvements beyond 2017, at which time the current arrangement will cease. Professor James suggested that the Board develops a narrative for sport, fitness and recreation not just as a range of amenities but as an essential element of student engagement.

PCS will provide more information on the vision for the campus when it releases draft copies of the Landscape Framework and the Northern Precinct Plan for comment. The Board will then be able to articulate a response but also begin to marshal key stakeholders to campaign for the future requirements of sport, fitness and recreation.

The Chair brought the discussion to a close and thanked Mr Tracey for his presentation.

*Motion: The Board noted the update as provided.*

### **3.2 Finance Report**

The financial report was prepared to enable the Board to consider all matters in regards to the current financial position.

Mr Garlick outlined that MU Sport is no longer required to provide for depreciation and that this had been removed from the accounts. Previously the contribution to capital works such as the Pavilion (\$1M) would have been capitalized but this is now expensed as an extraordinary item.

The University has not confirmed how this change will be presented in the accounts long term but MU Sport may be required to produce operating surpluses to allow for future building replacement.

The Board agreed that the operating budget would not generate sufficient surpluses to replace or build new buildings without causing a detrimental impact on funding for programs. It was determined that the current contribution from the University of \$.5M per year for capital would need to be continued (the agreement expires in 2017) but also be increased to \$1M to achieve the aspirations in the SCIP.

Mr Garlick outlined that the Capital Funds Report is current for the end of March as the University are only providing quarterly reports.

*Motion: The Finance Report was noted.*

### 3.3 Director's Report

The Director's report was accepted as read. The Operational Plan Progress Report was attached at the request of the Board at the previous meeting. After some discussion the Board determined that as a management report it contained more detail than required and that the Director should continue to report on the outcomes of key strategic issues in his report.

Dr Anderson enquired about the progress of the Elite Athlete Entry Scheme Proposal. Professor James outlined the rationale and strategy to achieve a change to the current system and the difficulty in achieving this goal. The quota system would enable the University to make a direct offer to the best athletes which will be a significant improvement on the current system.

### 3.4 Fitness Services Report

In the absence of Mr Affleck the Director presented the Fitness Services Report to the Board. The key success indicators in Fitness Services are the number of new students joining, the level of participation, the retention rate and how effectively the organization manages income and expenditure. Lincoln Square Fitness Centre has already reached capacity and the data gathered across fitness services will be useful in making the argument for expanded facilities.

*Motion: The Board noted the report as provided.*

## 4. MEETING FINALISATION

### 4.1 Meeting Close

The meeting closed at 7.50pm

### 4.2 Next Meeting

The next meeting is set down for Thursday 11 September at 9.00am.

Signed by the Chair as a true and accurate record:



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Mr Geoff Rees

20 Sep 14

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Date