

**MELBOURNE UNIVERSITY SPORT BOARD  
MEETING 4/2014 – 11 SEPTEMBER 2014**

The minutes of meeting 4/2014 of the Melbourne University Sport Board were held on Thursday 11 September 2014 at 9.00am in the Boardroom at MU Sport.

**PRESENT:**

Mr Geoff Rees (Chair)  
Dr Lynne Williams  
Professor Margaret Abernethy  
Mr James Sutherland  
Mr Andrew Gillies

**APOLOGIES:**

Professor Richard James  
Dr Mitchell Anderson

**IN ATTENDANCE:**

Mr Tim Lee (Director)  
Mr Adrian Collette  
Mr Jean-Luc Garlick (Secretary)  
Mr Rod Warnecke  
Mr Alex Affleck  
Mr Chris Harvey  
Mrs Julie Caundle (note taker)

**1. WELCOME, APOLOGIES AND INTRODUCTION**

**1.1 Welcome**

The Chair welcomed members to the meeting.

**1.2 Apologies**

The Chair accepted apologies.

**1.3 Minutes from previous meeting**

The previous minutes were passed as a true and accurate record.

**1.4 Confirmation of Circular Resolutions**

There were no circular resolutions to confirm.

**1.5 Business Arising/Action Item Updates**

**1.5.1 Minutes from previous meeting**

The May Club Forum notes are attached to the Director's report for information.

**1.5.2 Sports Capital Infrastructure Plan (SCIP)**

The Director had been unable to prepare information of key points from the SCIP but committed to send those prior to next meeting.

*Action:*

*Circulate summary of key issues from the SCIP to the Board.*

## 2. MATTERS FOR DECISION

### 2.1 2015 Budget

The Director presented the 2015 Budget and commentary to the Board and noted that the budget had been prepared by the senior management team in conjunction with relevant MU Sport staff through a seven week process with an analysis of current and proposed objectives and strategies.

The income strategy had been to increase income from commercial activities such as memberships, venue hire and leases without compromising service or access opportunities for students and staff. The expenditure strategy had been to manage or reduce expenses in the enablers to allow for additional expenditure for items that encouraged participation and supported performance.

MU Sport had made a commitment to further invest in the following projects in line with the implementation of the Strategic Plan: club coaching support, club management support, maintenance, new website servicing growing fitness and sport club demands, club facility hire and club equipment, elite athletes, alumni and special events.

There was an opportunity that arose from building depreciation being taken off the books last year to redirect some of those funds to strategic initiatives. A caution that University Finance Committee had yet to clarify exactly how any allocation to a Building Provision would be managed and what impact this may have on the Operating Budget.

One of the initiatives was to direct \$200,000 of additional support to clubs as outlined in the May Club Forum which was a key point in the review of Club funding. The distribution of these funds would be made based on the outcome of the review and would align with the strategic initiatives. The commitment to additional club funding was based on the objectives in the Strategic Plan not progressing over the last five years due to a lack of resources. The Board also committed that no club would be worse off as a result of the review. Clubs would be asked to align their strategic plans with the University Strategic Plan for Sport and be required to meet and report on relevant KPIs to receive funding.

The second initiative was to allocate \$100,000 for facility maintenance to decrease the backlog of outstanding work in the sports precinct. A further \$100,000 would be allocated to funding any new strategic initiatives that came out of the review of the 2015-2020 University Strategic Plan for Sport process.

As part of the Strategic Review a consultant had been appointed to review current organisational capacity to better align the staffing group with the ability to deliver on the strategic initiatives.

The long term income and expenditure strategy graphs included in the Budget Report indicated that MU Sport was trending in the right direction in growing fitness and commercial income while maintaining expenditure to provide more for clubs and sport. With capacity constraints during peak times at all the sport facilities further growth was continually being examined, especially south of Gratten St to service the

shift in the University student and staff population. Advancement activities would also continue to be of great importance in fundraising for future capital development.

The Board thanked the Director and the MU Sport staff for their work on the budget.

*Motion:*

*The MU Sport Board approved the 2015 Budget for submission to University Finance Committee.*

### 3. MATTERS FOR NOTING

#### 3.1 2014 August Finance Report

Mr Garlick reported the operating deficit was \$362,706 which was significantly down against the budgeted surplus amount of \$149,131. This was due to MU Sport contributing \$1,247,624 to the Pavilion redevelopment. Previously this amount would have been capitalized and accounted for as depreciation. Under the new changes this amount was now expensed directly from the operating account. The revised forecast for year-end was a deficit of \$815,371. University Finance was aware of this change in accounting practice and should communicate this to Finance Committee during the audit of our financial statements in early 2015. Other significant items to note were that membership income was ahead of budget and that further casual salary savings had been made during the course of the year.

*Motion:*

*The August Finance Report was noted*

#### 3.2 Directors Report

The Director's report was accepted as read.

##### 3.2.1 Pavilion

Board members should have received an invitation to attend the Pavilion Opening and MU Sport was waiting for approval from the University to name the building the Ernie Cropley Pavilion. There was support from the Vice-Chancellor for the proposal but it still needed Council approval.

##### 3.2.2 Board Succession

Kate Roffey, CEO of Committee for Melbourne and Grant Williams, General Manager of AFL Victoria have been approached to join the Board in 2015 and would be invited to attend the November Board meeting. Two further external appointments were required.

##### 3.2.3 Business Performance

Mr Garlick explained that FC11 were an education provider providing a Diploma in Sport Management for soccer players. They currently used the Function Room A from Monday to Thursday for 40 weeks and would like to book the Pavilion for the same time frame. This could increase venue income to \$200,000 per annum.

##### 3.2.4 2013 Annual Report

The 2013 Annual Report has been completed and distributed

**3.2.5 Sport Update**

The University Blues were in the Premier B Grand final and University Blacks were in the Premier A Grand Final.

The Director reminded members that the Australian Boat race against Sydney University was in Sydney this year on Sunday 26<sup>th</sup> October. The Melbourne crews would be defending both titles.

**3.2.6 Elite Athlete Update**

The Director noted that Dr Williams was on the Australian Sports Commission Review of Athletics and that there were only four alumni representing Australia at the Glasgow Commonwealth Games.

The latest revision to the Elite Athlete and Artistic Performers Entry Scheme proposed a guaranteed minimum ATAR score system modeled on the current Access Melbourne entry scheme, instead of the proposed quota-based system.

**3.2.7 Club Funding Review**

The Chair suggested the Director organize a conference call with Board members to discuss the draft Club Funding Review report before it went to the Club Forum if possible. This request was noted.

The remainder of the Directors Report was accepted as read.

**3.3 Fitness Services Report**

Mr Affleck presented the Fitness Services Report to the end of August to the Board.

Mr Collette suggested that an overall Sport report on participation and other highlights should go to the monthly University Executive meetings. Noted.

**4. MEETING FINALISATION**

**4.1 Meeting Close**

The meeting closed at 11.00am

**4.2 Next Meeting**

The next meeting will be on held Thursday 20 November at 6.00pm.

Signed by the Chair as a true and accurate record:

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Mr Geoff Rees

20 Nov 14  
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Date