

**MELBOURNE UNIVERSITY SPORT BOARD
MEETING 5/2015 – 12 NOVEMBER 2015**

The minutes of meeting 5/2015 of the Melbourne University Sport Board was held on Thursday 12 November 2015 at 6.00pm in the Sports Centre Boardroom.

PRESENT:

Professor James Angus (Chair)
Mr Grant Williams
Professor Margaret Abernethy
Mr Andrew Gillies
Mr Adrian Collette
Mr James Marburg

APOLOGIES:

Professor Richard James
Ms Kate Roffey

IN ATTENDANCE:

Mr Tim Lee (Director)
Ms Kylie Gould
Mr Jean-Luc Garlick (Secretary)
Mr Chris Harvey
Mr Alex Affleck
Ms Joy Villalino
Ms Julie Caundle (note taker)

1. WELCOME, APOLOGIES AND INTRODUCTION

1.1 Welcome

The Chair welcomed everyone to the meeting and informed members that item 3.1 on the agenda would be brought forward for discussion first.

3.1 Presentation by University General Counsel

Ms Gould, University General Counsel and Executive Director provided an update on the investigation into the accident involving a student member of the Mountaineering Club (MUMC) and the subsequent financial settlement. As a consequence the University has determined to conduct a review of club governance arrangements. An industry expert has also been appointed to conduct a review of rope based activities in collaboration with MUMC. The terms of reference for the governance review will be circulated to the Board for endorsement.

The Chair thanked Ms Gould who left the meeting at 6.30pm.

Action: The Terms of Reference for the governance review to be circulated prior to the next meeting.

1.2 Apologies

Apologies were noted.

1.3 Minutes from previous meeting

The minutes were passed as a true and accurate record.

1.4 Confirmation of Circular Resolutions

There were no circular resolutions to confirm.

1.5 Business Arising/Action Item Updates

1.5.1 Blues advisory Group Terms of Reference

A report on the awards/appeals process was contained in the Director's report.

1.5.2 Strategic Plan Update

The discussion paper will be distributed in early 2016 and any feedback received considered in development of the final plan. The plan will be presented to the Board for endorsement once completed.

2. MATTERS FOR DECISION

2.1 Club Funding Review

The Director presented the Club Funding Review report in the absence of Sport Development Manager Mr Warnecke.

The Club Funding Review was undertaken to develop a more transparent club funding model aligned with club performance and participation objectives outlined in the Strategic Plan for Sport. A discussion paper was prepared and distributed to clubs and presented at the May Club Forum and the feedback incorporated in the final report.

The Director outlined the recommendations noting the important distinction between competitive, recreational and instructional clubs and the different cost structures and operating models. The recommendations are that:

- Facilities for core club activities are provided either directly by MU Sport or will be funded in full if off-campus.
- Clubs are provided access to central services such as finance, payroll, IT, event management and support to meet University compliance requirements. The Chair suggested that insurance should also be included in this list.
- Matching funding for major equipment such as boats.
- Matching funding to support coaching and management support for competitive clubs.

Professor Abernethy asked about the stakeholder feedback. The Director noted that the clubs had generally welcomed the additional transparency and increase in funding and also the opportunity to discuss KPI's with MU Sport for inclusion in annual club agreements.

Motion: The Board endorsed the Club Funding Review.

3. MATTERS FOR DISCUSSION

3.1 Presentation by University General Counsel

The item was moved forward to the beginning of the meeting.

3.2 Sport Capital Plan

Mr Affleck provided an update on the status of the Sport Capital Improvement Plan (SCIP). MU Sport in collaboration with the then Property and Campus Services engaged a consultant to undertake the development of the SCIP with the view to:

- Identify the current condition and level of access to quality sport, recreation and fitness facilities
- Benchmark against other Australian universities
- Identify strategic opportunities and gaps in the provision of facilities
- Recommend a long term strategy

The SCIP was presented and approved by the Board in 2012. The Sports Centre refurbishment and the Pavilion redevelopment have been completed since the report was completed however but there are currently no major sport capital projects planned.

Mr Affleck noted that the University had contributed \$500,000 annually to sport capital development since 2008 however it was now uncertainty if the funding would continue beyond 2015. Mr Affleck noted that the SCIP had not been formally endorsed by the University or included in the Parkville Campus Framework as initially envisaged.

The University has engaged with Melbourne City Council about a feasibility study for longer term access to facilities in Princes Park. The building and grounds maintenance budget has also increased significantly over 2013 levels ensuring improved outcomes.

The Chair highlighted that other campuses such as Dookie and Creswick have sporting facilities and had this been considered in the capital plan. The Director noted that previous discussions had taken place but MU Sport does not have the resources to manage these facilities. The Chair proposed that the rural campuses be considered in future sport capital planning.

The Director outlined the proposed redevelopment of the Union Building, with 1,500 beds, and that that sport facilities could be incorporated into the development. The Chair suggested that Mr Collette take this up with Ms Alex Lawlor from Infrastructure Services and that the Board aim to have future sport capital development recognised as a priority for the University.

Motion: The Board noted the Sport Capital Plan

3.3 Club Membership Policy

Mr Garlick outlined the policy developed to recognize that students contributed directly to clubs via the Students Services and Amenities Fee and that non student members will be required to pay an additional minimum fee of \$56 per annum.

Motion: The Board noted the Club Membership Policy

3.4 Fitness Services Annual Report

The Fitness Services Annual Report was deferred to the February Board meeting.

4. MATTERS FOR NOTING

4.1 Finance Report

Mr Garlick presented the finance report including an update showing the difference between the 2015 and 2016 Budget line items. The 2016 Budget to the University Finance Committee was also included for information.

Motion: The Board noted the Finance Report.

4.2 Director's Report

The Director outlined that the recent changes to the Blues Awards had led to the Sports Association (MUSA) raising several concerns. The Chair requested that a meeting with MUSA representatives be organized to consider their concerns.

The report was accepted as read.

4.3 2016 Meeting Dates

The 2016 meeting dates were outlined. The Chair asked that other key events and significant dates be distributed to Board members.

5. OTHER BUSINESS

There was no other business at this time.

6. MEETING FINALISATION

6.1 Meeting Close

The meeting closed at 8.00pm.

6.2 Next Meeting

The next meeting will be held on Thursday 18 February at 6.00pm in the Sports Centre Boardroom.

Signed by the Chair as a true and accurate record:

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Chair Professor James Angus

3/3/16
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Date