

**MELBOURNE UNIVERSITY SPORT BOARD**  
**MEETING 3/2016 – 14 JULY 2016**

The minutes of meeting 3/2016 of the Melbourne University Sport Board held on Thursday 14 July 2016 at 6.00pm in the Sports Centre Boardroom.

**PRESENT:**

Professor James Angus (Chair)  
Professor Richard James  
Mr Adrian Collette  
Mr Grant Williams  
Professor Margaret Abernethy  
Ms Hana Dalton

**APOLOGIES:**

Mr James Marburg  
Ms Kate Roffey  
Mr Alex Affleck

**IN ATTENDANCE:**

Mr Tim Lee (Director)  
Mr Jean-Luc Garlick (Secretary)  
Mr Chris Harvey  
Ms Joy Villalino  
Mr Rod Warnecke  
Ms Julie Caundle (note taker)

**1. WELCOME, APOLOGIES AND INTRODUCTION**

**1.1 Welcome**

The Chair welcomed student member Ms Dalton to her first meeting. Ms Dalton is currently studying a Bachelor of Arts (Honours) and has represented the University at three University Games and is an active member, player and committee, of the Soccer Club. In 2015 Ms Dalton also served as General Secretary of UMSU.

**1.2 Apologies**

The Chair noted the apologies.

**1.3 Minutes from previous meeting**

The Chair asked for an amendment under Agenda Item 3.1 Club Governance Review Update replacing 'University approval' with 'University Executive approval'. The minutes were passed as a true and accurate record with the change inserted.

**1.4 Confirmation of Circular Resolutions**

There were no circular resolutions to confirm.

**1.5 Business Arising/Action Item Updates**

**1.5.1 Clubs Governance Review Update**

Rope Based Activity Review included in the Agenda.

**1.5.2 Director's Report**

Student Services Amenities Fee update included in the Agenda.

Student Services Amenities Fee update included in the Agenda.

## 2. MATTERS FOR DECISION

### 2.1 Rope Based Activities Review

Mr Warnecke presented on the Rope Based Activities Review conducted in response to an accident involving a member of the Mountaineering Club (MUMC) in May 2015. Industry expert and leading outdoor education academic, Professor Peter Martin, was appointed and has completed the review.

The report addressed general safety issues and operational risks but not the specifics of the MUMC accident as University Legal Services determined that the details could not be provided to the consultant.

The report findings had been considered and it was determined that to better address the risks associated with how club activity is conducted, in particular unregulated recreation activities, that it be recommended to the University that MU Sport is clearly tasked with the responsibility for the oversight of activities, in particular those without clear state or national guidelines, and for the maintenance, storage and distribution of club equipment. The Director highlighted the need to address the duty of care for activities provided for beginners in particular.

Mr Warnecke outlined that the requirement and resources required to audit all club activities and developed safety management plans is currently being considered by the Clubs Governance Review. Professor Abernethy suggested that the SSAF was an appropriate source of funds to support this important work. The Director indicated that an action plan would be developed and costed and that this program would form part of a SSAF bid.

The Chair suggested sharing the report with other Universities once it was completed but that the University Executive would want to see a response from the MUMC before supporting the recommendation. The Director noted that all rope based activities had ceased since the accident and would only recommence when the recommendations had been approved by University Executive.

#### **Resolution**

*The Board supported the recommendations of the Ropes Based Activities Review and to recommend to the University that that MU Sport is responsible for the;*

- *Oversight and management of all club activities in line with University and MU Sport policy and procedures, national or state body rules and regulations and industry best practice specific to the activity.*
- *Maintenance, storage and distribution of all club equipment in line with University and MU Sport policies and procedures, industry best practice and product guidelines.*
- *The implementation of the 24 recommendations, in collaboration with MUMC, contained in the Rope Based Activities Review including;*
  - *Establish and oversee the Rope Training Committee (RTC)*
  - *Determine the appropriate resumption of rope based activities in line with RTC recommendations.*
  - *Engage Professor Peter Martin (or another suitably qualified industry expert) to;*
  - *Assist with the development and implementation of the Roping Safety Management Plan and in the first instance assess the climbing competencies of individual climbers.*

- *Oversee the selection and training of trip leaders in line with RTC guidelines.*
- *Undertake an annual audit of the RTC and RSMP.*

### **3. MATTERS FOR DISCUSSION**

#### **3.1 Sport Capital Plan**

The Director advised the Board that Ms Alex Lawlor, University Planning Manager, had been invited to present to the Board on the University's Capital Planning Process but was unavailable. The Director noted that the Capital Plan was now a standing item on the agenda as a key strategic priority.

The Director outlined to the Board the decision to move away from the previously unsuccessful strategy of seeking endorsement for a longer term sport capital plan and instead focus on developing and submitting separate robust project bids.

MU Sport had recently been invited to submit projects for inclusion in the University Capital Plan and a range of projects in the Sports Precinct and a new facility south of Grattan St have been developed, in collaboration with Infrastructure Services, which were outlined to the Board for consideration.

Infrastructure Services have indicated that a priority list will need to be determined by the Board but this would be required prior to the next meeting. The Director suggested that a Panel be established to determine the order.

##### **Action**

*Panel comprising the Director, Chair, Adrian Collette and Hana Dalton to determine the order of priority for the projects to be submitted to the University*

##### **Resolution**

*The Board noted the Sport Capital Plan*

#### **3.2 Student Services and Amenities Fee**

The Director presented the MU Sport Position Paper on the future allocation of the \$15M from the Student Services and Amenities Fee (SSAF) for 2017-19.

The proposal has been submitted to DVC Professor Sue Elliott which contained three key elements;

- A more equitable distribution of the proposed base line funding
- An increased amount of \$1.5M available via a competitive bidding process
- An allocation (\$5M) from the \$8.1M surplus for Sport Capital Projects

The list of programs and projects that would be submitted in the competitive bidding process was presented for the consideration of the Board.

##### **Resolution**

*The Board noted the discussion paper and program proposals*

#### **3.3 Elite Athlete Program**

Mr Warnecke provided an update on recent changes to the Elite Athlete Program. The University is a signatory to the Elite Athlete Friendly Universities Program (EAFU) and provides a range of support for student athletes including the Elite Athlete and Artistic Performers Entry Scheme (EAAPES) that provides a boost on enrolment for eligible students.

The current EAAPES is a compensatory scheme that provides an ATAR aggregate adjustment based on an assessment of the impact of sporting activity upon their academic performance. This did not provide any competitive advantage and many of the best student athletes were being drawn to competing universities which were more aggressive in their recruiting.

Professor James has been leading the development a new system with the Selection Procedures Committee and recommended a new strategy for elite athlete recruitment, support and profiling. Professor James noted that one of the goals would be to improve the number of elite student athletes that benefited from the scheme from the current 4 to 50 per year.

Mr Warnecke thanked Professor James for his ongoing work in advocating for these changes

**Resolution**

*The Board noted the Elite Athlete Program Update*

**4. MATTERS FOR NOTING**

**4.1 Director's Report**

The Director noted that Mr Brendan Lynch had recently joined the Clubs Governance Review Panel.

The Director has also met recently with DVC Professor Sue Elliott in regards to student safety on sporting club and sport program trips as part of a broader University review. Ms Dalton offered to part of the University Reference Group that would consider this issue further.

**Resolution**

*The report was accepted as read*

**4.2 Financial Report – 2<sup>nd</sup> Quarter 2016**

Mr Garlick presented the financial reports for the second quarter noting that cash flow was strong and fitness memberships were above budget.

**Resolution**

*The Board noted the Financial Report*

**5. OTHER BUSINESS**

There was no other business.

**6. MEETING FINALISATION**

**6.1 Meeting Close**

The Chair thanked members for their attendance and closed the proceedings at 8.00pm

**6.2 Next Meeting**

The next meeting would be held on Thursday 15 September at 9.00am in the Pavilion.

Signed by the Chair as a true and accurate record:

*James Angus*  
.....  
Chair Professor James Angus

15/9/16.  
.....  
Date