

**MELBOURNE UNIVERSITY SPORT BOARD
MEETING 1/2016 – 3 MARCH 2016**

The minutes of meeting 1/2016 of the Melbourne University Sport Board was held on Thursday 3 March 2016 at 6.00pm in the Sports Centre Boardroom.

PRESENT:

Professor James Angus (Chair)
Mr Grant Williams
Ms Kate Roffey
Mr Andrew Gillies (6.10pm)
Mr James Marburg (6.10pm)

APOLOGIES:

Professor Richard James
Professor Margaret Abernethy
Mr Adrian Collette

IN ATTENDANCE:

Mr Tim Lee (Director)
Mr Jean-Luc Garlick (Secretary)
Mr Chris Harvey
Mr Alex Affleck
Ms Joy Villalino
Mr Rod Warnecke
Ms Julie Caundle (note taker)

1. WELCOME, APOLOGIES AND INTRODUCTION

1.1 Welcome

The Chair welcomed everyone to the meeting.

The Director advised the Board that sadly former student athlete Sarah Tait (nee Outhwaite) had passed away recently after a battle with cancer. Sarah was a three-time Olympian, captain of the Australian Rowing team at the 2008 and 2012 Games and won an Olympic silver medal in 2012. Sarah also represented the University and stroked the women's eight to victory in the 2011 Australian Boat Race. She was awarded a Full Blue in both 2008 and 2011 and the University's Medal for Outstanding Sporting Achievement in 2012.

The Director acknowledged Sport Development Manager Mr Warnecke for the work he did, in collaboration with the VIS, to encourage the University to award Sarah an Associate Degree prior to her passing. The Board expressed their condolences to the Tait and Outhwaite families

1.2 Apologies

Apologies were noted.

1.3 Minutes from previous meeting

The minutes were passed as a true and accurate record.

1.4 Confirmation of Circular Resolutions

There were no circular resolutions to confirm.

1.5 Business Arising/Action Item Updates

1.5.1 Presentation by University General Counsel

The Terms of Reference for the Governance Review discussed at the previous meeting are included in the agenda.

1.5.2 Event Calendar

The Event Calendar requested at the last meeting is attached to the Director's report.

2. MATTERS FOR DECISION

2.1 Club Governance Review

The Director outlined that as a consequence of a student being seriously injured in a club activity recently, and several other club related issues, that the University has determined to conduct a review of club governance and management arrangements.

A panel will be established and chaired by Mr. Adrian Collette and include two other members appointed by the University. The panel will provide recommendations to the University regarding the appropriate management arrangements and governance structure required to ensure an appropriate duty of care is provided and to minimize the risk to the University associated with the activities of the sporting clubs.

The Chair outlined that the review would consider the various sporting activities taking place, the existing arrangements to manage risk, previous history, current levels of administrative support and any additional university assistance that might be required. It was important to find a balance between the level of risk associated with each activity and the risk for the University in providing that activity. The Chair stressed the importance of ensuring that a clear recommendation is provided to the University regarding the role of the Sports Association.

Mr. Williams asked about the risk associated with the behavior of individual members and clubs. The Director noted that the Clubs and Sport Working Party report in 2012 had addressed some of these issues but this would be covered further in the review.

The Director noted that an external Project Officer would be appointed with the responsibility to develop and implement a stakeholder plan to ensure clubs were informed and engaged in the process.

Motion: The Board approved the terms of reference for the Governance Review.

3. MATTERS FOR DISCUSSION

3.1 Annual Review 2015

The Director presented to the Board a review of the performance the organisation and the major achievements in 2015. Some of the highlights included;

- Participation has increased by 5% with over 900,000 visits from 18,000 unique student users

- The 40 sporting clubs provided 7,500 active members with 170,000 participant opportunities
- The success and profile of the Raise the Bar academy and the Gay? That's Ok events
- A pilot of the Go8 AFL competition against Monash and ANU
- The Boat Race against Sydney University returning to Melbourne
- Growth of the Sport Foundation and the establishment of the Buxton Scholarship
- The financial position of the organization remains strong

No capital projects were commenced in 2015 but there had been consideration of the Burnley campus MFC training facility. Negotiations on securing long-term access to Princess Park had continued but no agreement had yet been reached with Melbourne City Council.

The Director outlined that the University has discontinued the \$.5M annual allocation for sport capital projects and in future all proposals would be considered as part of a University wide competitive process which would impact on sport capital development.

The Chair suggested that the Sport Capital Plan become a standing item as capital projects were only achieved as a result of long term and considered planning.

The Board noted the Annual Review 2015 Presentation

3.2 Strategic Initiatives 2016

The Director presented to the Board the key strategic objectives for 2016. Some of the major external and internal factors impacting on the strategies are;

- The collaboration with Melbourne City Council regarding the re-development of University Square
- The increase in interstate and global exchange students
- The focus of the University in creating the campus experience
- The Wellbeing Survey

The major strategic focus will be on;

- Demonstrating the positive impact that Sport has for the University
- Developing a range of targeted programs to increase participation from underrepresented groups
- Demonstrating to the University a need for sport facility developments, prioritising and developing the projects and lobbying for their development
- Securing access to Princes Park
- Completing the review of Club Governance and implementing the recommendations
- The development to the Go8 Australian Football University League proposal
- The development of a student leadership program. The Chair suggested that MDHS had implemented a similar program which might provide a useful template.

The Board discussed how they might be able to support the delivery of the key strategies and the Chair suggested that this would be in successfully communicating with key University decision makers.

Mr. Williams asked if Carlton FC had been considered in regards to Princess Park. The Director outlined that the Carlton FC had approached MU Sport during the development of their capital master plan and were interested in a partnership with the University for indoor facilities.

The Board noted the Strategic Initiatives for 2016

4. MATTERS FOR NOTING

4.1 Director's Report

The Director highlighted the efforts of the staff and club volunteers promoting our programs and services during the recent Orientation period. Two successful initiatives were the free one week access pass and the club members sign up app that provided real time membership data. Recent facility upgrades were noted including the restoration works at LSF and the Director concluded his report with the video of the 100th Victorian Mile Championship held on our track.

The report was accepted as read

4.2 2015 End of year Financial Report

Mr. Garlick presented the end of year financials for 2015 noting a year end surplus figure of \$302,000 against a budget surplus of \$104,000. A significant variance from previous forecasts was noted due to an unforeseen back billing by the University for incorrectly read water usage accumulated over the previous 3 years.

Motion: The board noted the Financial Report

5. OTHER BUSINESS

There was no other business at this time.

6. MEETING FINALISATION

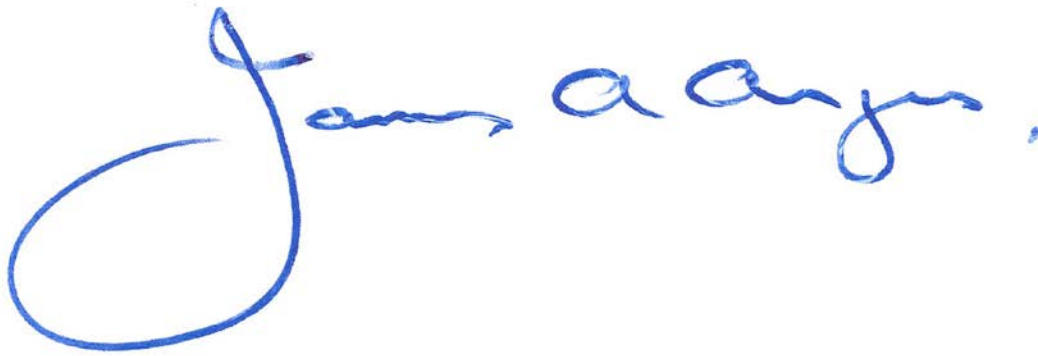
6.1 Meeting Close

The meeting closed at 8.00pm.

6.2 Next Meeting

The next meeting will be held on Thursday 5 May at 9.00am in the Melbourne University Sports Pavilion.

Signed by the Chair as a true and accurate record:

A handwritten signature in blue ink, reading "James Angus". The signature is fluid and cursive, with a large loop for the 'J' and a trailing comma at the end.

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Chair Professor James Angus

17 May ,2016.....
Date