

**MELBOURNE UNIVERSITY SPORT BOARD
MEETING 1/2017 – 16 March 2017**

The minutes of meeting 1/2017 of the Melbourne University Sport Board held on Thursday 16 March 2017 at 9.30am in the Boardroom of the Nona Lee Sports Centre.

PRESENT:

Professor James Angus (Chair)
Ms Hana Dalton
Professor Margaret Abernethy
Professor Richard James
Mr James Marburg
Mr Grant Williams

APOLOGIES:

Ms Kate Roffey

IN ATTENDANCE:

Mr Adrian Collette
Mr Tim Lee (Director)
Mr Jean-Luc Garlick (Secretary)
Mr Alex Affleck
Ms Joy Villalino
Mr Rod Warnecke
Ms Julie Caundle (Minute taker)

1. WELCOME, APOLOGIES AND INTRODUCTION

1.1 Welcome

The Chair welcomed all present and noted that Professor James would be leaving the meeting early.

1.2 Apologies

The Chair noted the apologies.

1.3 Minutes from previous meeting

The minutes were passed as a true and accurate record.

1.4 Confirmation of Circular Resolutions

There were no circular resolutions to confirm.

1.5 Business Arising/Action Item Updates

1.3 Minutes from previous meeting

That the Board be considered an Advisory Board. The Director noted that the recommendation would be referred to the Clubs Governance Review Working Group for consideration as part of the updating of the Board TOR.

2. MATTERS FOR DECISION

There were no matters for decision.

3. MATTERS FOR DISCUSSION

3.1 Club Governance Review

Mr Garlick provided an update on the Club Governance Review. Mr Collette, Ms Gould and the Director had met late last year to determine an action plan from the Club

Governance Review Report. The immediate action was that an audit was undertaken of high risk club activities as per recommendation 2.1.4 of the report; Mountaineering, Ski, Snowboard, Surf Riders, Underwater, Water Ski and Wakeboard. The audit determined that the safety procedures demonstrated by the clubs were adequate for the activities to continue for the immediate future but that more robust Safety Management Plans would be developed for each club as resources become available. Mr Collette requested that a progress report be presented to Chancellery Executive as part of the request to resume Rope Based activities.

A Working Group has been established to consider the report recommendations and develop an action plan. The group is being chaired by Ms Louise Goh from University Legal with representatives from MU Sport, Risk and Compliance, Health and Safety and Insurance. Representatives from Finance and the University Secretariat will also be included in time. The Working Group has met and is progressing through the recommendations.

The Working Group will confirm an action plan and budget proposal addressing the report recommendations and present to Chancellery Executive for approval. Professor James enquired about the impact on insurance coverage and the University's premium as a result of the climbing accident. Mr Garlick outlined that the University Insurance Office had confirmed that all 40 sporting clubs are covered without any immediate impact on current premiums.

Resolution

The Board noted the Club Governance Review Progress Report.

3.2 2016 Annual Review

The Director presented the 2016 Annual Review. Some of the highlights included;

Participation;

- 867,000 visits with 18,000 unique student visitors or 36% of the student population.
- 5,002 student members of sporting clubs, 8,816 student users of fitness services, 2,603 college sport participants, 10,000 casual student users of facilities and programs
- Student visitor numbers had increased by 5% to 14% per annum since 2009 to over 600,000 in 2016.

Performance;

Student Athlete

- 15 student-athletes, alumni and club members competed at the Rio Olympics and Paralympic Games in September. 248 student-athletes represented Australia (or their country of citizenship) during the year.
- 101 Blues awarded at the Blues and Sports Awards
 - Male Athlete of the Year awarded to Cyrus Monk and Female Athlete of the Year awarded to Hayley Baker.
 - Medicine student Josh Booth was awarded the Outstanding Sporting Achievement for his silver medal in the men's Rowing Four at the Rio Olympic Games.

Varsity

- The Men's soccer team were invited to the inaugural World Elite Football Tournament hosted by Tsinghua University in Beijing, China.
- Defeated Monash 6 – 3 in the Varsity Challenge.

- Go8 Australian Rules Football League expands with games against Monash, Adelaide and ANU. The ANU game on the University Oval attracted a sizable crowd of spectators and VIPs.
- Australian Boat Race - Women's Eight won their 8th consecutive race
- Five Australian University Championships titles - Baseball, Cycling W, Fencing M, Football (Soccer) M, Rowing W and Orienteering M&W

Clubs

- Volleyball W won 4th successive Australian Volleyball League title.
- Netball won the Victorian Netball League Championship.
- Hockey W promoted to the Premier competition.
- Rugby hosted the University of Canterbury (NZ) Rugby Club.

Other

- The inaugural Andrew and Geraldine Buxton Athletics Scholarship (believed to be the only endowed athletics scholarship in the country) was presented to Science student Joel Baden, who went on to represent Australia in high jump at the Rio 2016 Olympic Games. \$2M currently in the Club Chapters with close to \$100,000 distributed in scholarships.
- The Sports Centre was officially named as the Nona Lee Sports Centre in September by the Vice Chancellor.
- The University installed \$400,000 of solar panels on the Nona Lee Sports Centre that will reduce the energy bill by around \$40,000 per annum.

Facilities

- Two major projects scoped (South Precinct Development and Sport Precinct Upgrade) and submitted to the University for consideration.
- No agreement with the Melbourne City Council for long term access to Princes Park.

The Chair suggested Mr Collette, the Director and himself meet with the Lord Mayor to progress.

- LSF closed temporarily during January due to significant water damage
- The VAFA determined that the University Oval was unfit for play during a match in August
- The liquid chlorine storage tank was replaced with a salt / freshwater chlorination.

Professor James left the meeting at 10.10am.

Governance

- SAAF - Secured an additional \$540,000 (25% increase to \$3.1M) in recurrent SSAF funding with \$300,000 secured from the SSAF Grants Scheme.
- Clubs Governance Review reported completed
- Organisation Review undertaken.
- The statute governing Semi-Autonomous Bodies (SABs) was revoked by University Council.
- The University's Elite Athlete Entry Scheme selection process was amended for 2018.
- Representative Sport Risk Management Strategies developed and implemented
- Commercial income targets and surplus budget delivered with a review of the planning and budget processes undertaken.

It was noted that Professor James has been appointed Chair of the SSAF Consultative Group.

Resolution

The Board noted the 2016 Annual Review

3.3 2017 Objectives

The Director presented to the Board the key strategic objectives for 2017;

- Ensure appropriate duty of care and risk management practises are in place for all sporting activities
 - Develop action plan for *Clubs Governance Review* that address recommendations and secure funding and develop risk management plans for all programs
 - Safety management plans are in place for all high risk sporting activities
- Demonstrate the positive impact of sport and the alignment with Growing Esteem and the Engagement Strategy
 - Present at University senior management meetings and forums to build and maintain positive relationships
 - Seek support for a formal agreement with University to outline obligations and expectations for MU Sport
 - *2nd Wellbeing Survey* to be undertaken in November 2017.

The Chair queried the timing of the survey and suggested running a test survey.

Mr Collette suggested that a presentation on the changing student demographic might be of interest to the Board and assist with future planning.

- Provide access to quality sporting facilities for the University community
 - The *Business Case* completed and highest priority capital project(s) submitted to the University Capital Program
 - *Sport Capital Plan* updated to include the Arden development, regional campuses and a review of Ski Lodge, and progress made with Melbourne City Council with support of clubs
 - Tennis court and scoreboard upgrade
 - Future capital project plans are scoped to seek benefaction
 - Progress made with Melbourne City Council
 - Sport is involved in advising on future campus and residential accommodation developments
- Enhance the student/campus experience by providing opportunities for participation in regular physical activity
 - Active Campus and Water Safety Programs implemented successfully and achieved participation goals
 - Wellbeing Survey data used to develop Sport Participation Plan that identifies additional participation opportunities and programs targeted at underrepresented groups (Indigenous and other equity programs).
 - 2017 Participation Target to increase by 5% in real terms.
- Develop national University sporting competitions that provide a dynamic spectator experience and engage the broader University community
 - Seek University Executive and Go8 support for *Intervarsity* events
 - Collaborate with Go8 to expand Australian Rules and develop additional competition and event opportunities
 - Successfully manage the *Australian Boat Race* in Melbourne and establish governance model
 - Continue to improve the effectiveness of the *Elite Athlete Entry Scheme*

- Support students in the journey to active citizenship and leadership
 - Develop MU Sport Leadership program (appoint program manager) for implementation in 2018
 - Seek University Executive support for a *Raise the Bar* partnership with *Athletics Australia*
- Improve the long term financial viability and effectiveness of *MU Sport* to support strategic initiatives and to ensure that cost is not a disincentive to participation
 - Negotiate beneficial *Space Charges* arrangements to access capital improvement funds and support for the maintenance of buildings and grounds.

The Chair suggested that the repair/replacement of the athletics track repair be considered a high priority item.

- Long term *Services and Amenities Fee* (SSAF) funding agreement in place and ongoing funding secured for programs supported by the *SSAF Grants*
- Complete organisational review to align staffing resources and organisation function with strategic objectives
- Board and staff engaged in developing strong stakeholder relationships
- Seek support and assistance from sporting clubs, Heads of College and other stakeholder groups for strategic initiatives
- Update TOR to confirm role of the Board and MU Sport for the governance of clubs

Resolution

The Board noted the 2017 Objectives.

3.4 Sport Capital Planning Update

Mr Affleck provided an update on Sport Capital Planning in particular the development of the Business Case with the Business Intelligence Unit. In addition to the related strategic objectives outlined earlier in the meeting the development of a capital asset maintenance and renewal program be undertaken this year. The consultants have recommended that the South Precinct Sport Facility be the project focus.

Mr Affleck provided an update on the Solar Panel installation and the two capital projects to be undertaken in 2017 the resurfacing of the Tennis Courts and the Oval Scoreboard replacement.

The Director stated that due to heritage issues it was determined not to progress the Burnley Campus proposal with the Melbourne Football Club.

The Director met recently with the CEO of the North Melbourne Football Club to discuss a proposal for significant redevelopment of Arden Street resulting from the development of a station opposite the ground as part of the Metro Rail Project.

Resolution

The Board noted the Sport Capital Planning update

4. MATTERS FOR NOTING

4.1 Director's Report

The Director presented the report noting that he had suspended, for a short period of time prior to Christmas, the activities of the Underwater Club.

Professor Abernethy expressed her disappointment in MBS not working with MU Sport with regards to the VIS Scholarship. Mr Warnecke would be meeting with MBS in the coming weeks to discuss further.

Ms Dalton asked about the impact on the Child Safety Legislation. The Director noted that the University was reviewing the Child Safety Legislation and the requirement for Working with Children checks for staff and volunteers. MU Sport was compliant with the relevant legislation for staff working in the Holiday Sport Camps but the requirement for staff and volunteers working with University students who were under 18 has yet to be determined.

Resolution

The Director's Report was noted

4.2 2016 Finance Report

Mr Garlick presented the 2016 Finance Report noting the sound financial performance with a surplus of \$466,000, due primarily to an increase in fitness membership income. The Sports Foundation, other trusts and cash at bank now have over \$6m in funds.

Resolution

The Finance report was accepted as read.

5. OTHER BUSINESS

5.1 Board Appreciation

The Chair noted that this was the last meeting for Ms Dalton and Professor Abernethy and thanked them for their contributions to sport and wished them well. The Director presented both with a gift as a small token of appreciation.

6. MEETING FINALISATION

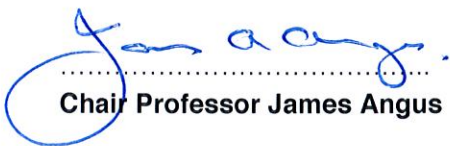
6.1 Meeting Close

The Chair thanked members for their attendance and closed the proceedings at 11.20am.

6.2 Next Meeting

Thursday 25 May at 9.30am.

Signed by the Chair as a true and accurate record:


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Chair Professor James Angus


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Date