

MELBOURNE UNIVERSITY SPORT BOARD
MEETING 2/2017 – 25 May 2017

The minutes of meeting 2/2017 of the Melbourne University Sport Board held on Thursday 25 May 2017 at 9.30am in the Boardroom of the Nona Lee Sports Centre.

PRESENT:

Professor James Angus (Chair)
Professor Richard James
Mr James Marburg
Mr Grant Williams

APOLOGIES:

Ms Kate Roffey

IN ATTENDANCE:

Mr Adrian Collette
Mr Tim Lee (Director)
Ms Elizabeth Capp
Mr Jean-Luc Garlick (Secretary)
Mr Alex Affleck
Ms Joy Villalino
Mr Rod Warnecke
Mr Carl Junot
Ms Julie Caundle (Minute taker)

1. WELCOME, APOLOGIES AND INTRODUCTION

1.1 Welcome

The Chair welcomed all present.

1.2 Apologies

The Chair noted the apologies.

1.3 Minutes from previous meeting

The minutes were passed as a true and accurate record.

1.4 Confirmation of Circular Resolutions

There were no circular resolutions to confirm.

1.5 Business Arising/Action Item Updates

There was no business arising.

2. MATTERS FOR DECISION

There were no matters for decision.

3. MATTERS FOR DISCUSSION

3.1 Student Demographic Presentation

At the previous Board meeting Mr Collette suggested a presentation on the demographics of the student population which could assist with the ongoing strategic planning process. Ms Elizabeth Capp, Director Students and Equity, provide a presentation to the Board.

Since 2014 our profile has split around 50:50 between Under Graduate (UG) and Post Graduate (PG) enrolments – a shift from pre Melbourne Model profile of 75:25. In 2013

PG students exceeded UG (headcount). In 2016 the total student cohort exceeded 61,000 students or approximately 48,000 EFT.

Median ATAR for UG entry has hovered around 94.0 since 2012, in 2016 it was 93.60 the highest in Victoria for the last 6 years. Enrolment numbers varied considerably between the faculties; the three largest were Science (11,051), FBE (10,449) and Arts (9,038).

The gender balance was 56.13% female, 43.3% male and 0.04% transgender/intersex/other. 36.4% of students were international drawn from over 130 nations. The top five source countries are located in Asia with the largest cohort from China and this trend is likely to continue in the short to medium term.

The 2016 enrolments consisted of:

- 32624 (84%) of domestic students from Victoria
- 6079 (16%) of domestic students from interstate
- 33384 (86%) of all domestic students from major cities in Australia
- 5266 (14%) of all domestic students from regional or remote areas of Australia
- 1494 inbound mobility students (study abroad and exchange)

Domestic interstate students consisted of 34% NSW, 20% Qld, 19% WA, 9% SA, ACT, 7% Tasmania, 3% NT

Access Melbourne is the special entry scheme for domestic undergraduate applicants, allowing additional factors that may have impacted on educational achievement to be taken into consideration during selection. Eligible categories are:

- Disadvantaged financial background
- Applicant from rural or isolated area under-represented schools
- Non-English speaking background
- Indigenous Australian

29% of UG offers in 2015 and 2016 were access students with low SES participation close to 10% in recent years. Regional and rural participation is around 12.5% and students with a disclosed disability is around 5%. Total Indigenous enrolments have grown to 288 in 2016 from 183 in 2012.

The Chair outlined that the information in the presentation would be useful in guiding future planning to service the current and future student need. The Chair thanked Ms Capp who left the meeting at 10.00am.

Resolution

The Board noted the Student Demographic Presentation.

3.2 Sport Capital Planning

Operations Manager Mr Affleck provided an update on capital developments.

Business Case – South Precinct

In 2016 the Board endorsed two Sport Capital Bids. The Business Projects Unit believed that the South Precinct Sport Facility presented MU Sport with the best opportunity to receive Capital Funding. Business Projects were preparing a Business Case based on three possible options:

1. Do Nothing
2. Lease an appropriate space and fit out.
3. Either purchase or repurpose an existing University Space and fit out

The capital bids process had changed recently and bids could now be submitted throughout the year rather than annually. This is a three staged approach to projects with funding approved and released at each stage.

1. Funding for a Feasibility Study
2. Design and Construction Tender
3. Construction

The Board was asked to note that no funding had been committed to sporting projects by the University since the completion of the Pavilion in 2014 however \$80 million had been recently committed to the Student Precinct Project.

Athletics and Hockey

The Chair and Mr Collette have met with the Presidents of the Athletics and Hockey Clubs to discuss the condition of the Athletics Track and Hockey pitch. The replacement of the track was proposed as a Sport Capital Bid in 2016 but was not funded. Two options had been proposed for the replacement of the Athletics track if an upgrade could not be funded from the University's capital maintenance program.

- Stage 1 - Short term repairs to the existing track which would address the major areas of concern - \$150-200K. Approximately 5-6 weeks to complete commencing December 2017.
- Stage 2 - Resurface to equivalent standard cost approximately \$500-600K

It was proposed for the Hockey pitch to replace the existing carpet and the minor rectification of the shock pad in December 2018. If the shock pad needed to be replaced the costs would double. Both projects would require funds from cash reserves which would have been earmarked for major Capital Projects.

Mr Collette requested a summary of the presentation to communicate to the Athletics and Hockey Clubs.

Arden Street

The Director met previously with North Melbourne Football Club to discuss a proposal for the redevelopment of Arden Oval to ascertain if the University was interested in some level of involvement.

Sport Capital Plan

Chancellery Planning would be approached to undertake an update to the Sport Capital Plan.

Professor James left the meeting at 10.50am.

Actions

Provide summary of Hockey and Athletics replacement plan.

Resolution

The Board noted the Sport Capital Planning update.

3.3 2016 Risk Management Report

Mr Garlick presented the Risk Management Report for 2016. The Board had requested a summary of risk management items to be presented annually and the report detailed actions on significant items for 2016.

The report covered the risk management, reporting and investigation of all incidents reported across our programs, facilities and clubs. Risk management has been broadened to include financial risk including commercial activities and organisational risk.

2016 Incidents

A total of 118 incidents were reported in 2016, a 23% increase over 2015. The growth in incidents was primarily due to better training of staff around incident reporting. Over 75% of incidents were sporting injuries that had been incurred in the normal practise of undertaking exercise or sport. 5% of injuries resulted in an insurance claim. Theft accounted for 9% of incidents.

Other Risks

Ongoing significant items included the Clubs Governance Review, Rope Based Activities Review and the Mt Feathertop Mountaineering Hut - Asbestos Notification.

A significant portion of income is derived from SSAF funds collected by the University from students. SSAF funding was dependent upon University and Government policy and therefore had a low to medium level of financial risk. Commercial leases were rated as high risk due to possible changes in Government legislation and policy having an impact on two key providers.

The statute governing Semi-Autonomous Bodies (SABs) was revoked by University Council in 2016. There had been no operational changes but further advice was being sought from the University on the impact.

Mr Garlick concluded by stating that the overall risk rating for Sport in the University of Melbourne Annual Report was low.

Resolution

The Board noted the 2016 Risk Management Report.

3.4 Club Governance Review Report

Mr Garlick provided an update on the Club Governance Review. The Working Group was still working through a range of issues including developing the budget to ensure implementation of the report recommendations. Mr Collette requested a progress report on the Clubs Governance Review be included in the Rope-Based Activities Chancellery Executive note.

Action

Include a progress report on the Club Governance Review in the Rope-Based Activities Review Chancellery Executive Note

Resolution

The Board noted the Club Governance Review Report

4. MATTERS FOR NOTING

4.1 Director's Report

The Director presented the report highlighting the following;

- The Chancellor, Mr Allan Myers had recently visited for morning tea and a tour of the sporting facilities.
- An SSAF Grant proposal for a program to engage Indigenous students in sport, recreation and fitness programs has been submitted in collaboration with the Murrup Barak Institute.
- The Sport Directors from the Group of Eight met with Vicki Thomson, CEO of the Group of Eight Australia, to discuss the formation of a Go8 Sporting Conference.

The Director's Report was accepted as read.

4.2 2017 1st Quarter Finance Report

The Finance report was accepted as read.

5. **OTHER BUSINESS**

There was no other business

6. **MEETING FINALISATION**

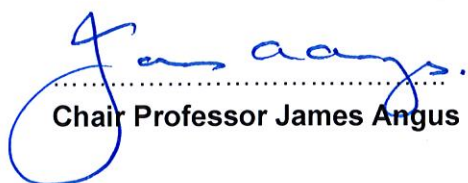
6.1 **Meeting Close**

The Chair thanked members for their attendance and closed the proceedings at 11.30am.

6.2 **Next Meeting**

Thursday 13 July at 9.30am.

Signed by the Chair as a true and accurate record:


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Chair Professor James Angus

21/9/17
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Date