

MELBOURNE UNIVERSITY SPORT BOARD
MEETING 1/2019 – 7 March 2019

The minutes of meeting 1/2019 of the Melbourne University Sport Board held on Thursday 7 March 2019 at 6.00pm in the Boardroom, Nona Lee Sports Centre.

PRESENT:

Professor James Angus (Chair)
Ms Alex Lawlor
Professor Richard James
Mr James Marburg arrived at 6.12pm
Mr Shawn Ingle

APOLOGIES:

Ms Kitty Chiller
Ms Joanna Weston
Ms Anna Traill

IN ATTENDANCE:

Mr Tim Lee (Director)
Mr Jean-Luc Garlick
Mr Paul Reading
Mr Rod Warnecke left at 6.20pm
Ms Bridgid Junot
Mr Rob Paterson
Mr Eugene Toh
Ms Nicky Lieu – Item 1.3
Ms Cheryl Low – Item 1.3
Ms Julie Caundle (minute taker)

1. WELCOME, APOLOGIES AND INTRODUCTION

1.1 Welcome

The Chair welcomed all present.

1.2 Apologies

The Chair noted the apologies and welcomed Mr Shawn Ingle to his first meeting of the Board as a student representative. The Director informed members that Ms Kitty Chiller had tendered her resignation due to a combination of personal and significant work projects. The Director would approach Ms Chiller for suggestions of her replacement.

1.3 Club Presentation – Kendo Club

Mr Warnecke introduced Ms Nicky Lieu, President and Ms Cheryl Low, Vice-President from the Kendo Club who provided an update to the Board.

Ms Lieu presented the Club's purpose and mission statement noting the 5 goals. She expanded on the Clubs membership which had a high percentage of international students, competition results as a highly competitive club and the financial performance as being self-sufficient. Professor James congratulated the Club on a great presentation and asked what the role of the club was in our education, academic and social environment and the gender

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balance compared to international clubs. Ms Lieu noted that gender balance was about the same in Australia as it is internationally. Kendo was male dominated as expected for a full contact sport but the Executive Committee was three quarters female. Ms Low noted that support was needed for a training venue.

The Chair thanked Ms Lieu and Ms Low for their presentation.

Resolution

The Board noted the Kendo Club's presentation.

Ms Lieu and Ms Low left the meeting at 6.20pm

1.4 Minutes from previous meeting

The Chair noted at item 1.3 Club Presentation it should read Waterski and Wakeboard Club not Rugby Club. With this change the minutes were accepted as a true record.

1.5 Confirmation of Circular Resolutions

There were no circular resolutions to confirm.

1.6 Business Arising/Action Item Updates

1.6.1 Sport Capital Planning

Included at agenda item 3.1.

1.6.2 Stakeholder Relations

Included at agenda item 4.2.

2. MATTERS FOR DECISION

There were no matters for decision.

3. MATTERS FOR DISCUSSION

3.1 2018 Annual Review and 2019 Major Actions

2018 Review

The Director presented the 2018 Annual Review commencing with the highlights video.

The Director outlined the significant issues that arose during the year and progress on the major actions presented to the March 2018 Board meeting. The long-term participation goal is to engage with 70% of the student population by 2021 which requires an annual growth in real terms (factoring in student population growth) of at least 5%. In 2019 the number of students and the frequency of visits increased by 6 - 8% in real terms with over 18,000 registered students and 850,000.

The growth was achieved predominately with a range of new and expanded programs including the Water Safety Program and by improving access to sport, recreation and fitness programs for the Indigenous student population and the LGBTI community. There are also more regular programs and activities for students located at the regional and smaller metropolitan campuses such as Dookie and the VCA.

The long-term financial position of the organisation improved significantly in 2018 with the securing of the new SSAF Agreement which increased the annual allocation from 19.5% to 23% of the total SSAF collected from 2019 to 2021. This removed the uncertainty for many of the new programs previously funded from the SSAF Grant Scheme. The additional funds also allow for the implementation of the Clubs Governance Review recommendations. Our financial performance for 2018 was strong with an end of year operating surplus of \$535,769 on a turnover of \$9,061,572 with the capital reserve now at \$4.5M. Donations to

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the Sport Foundation were steady with \$850,000 received during the year with total capital funds at \$4.2M.

The Gender Equity in Sport Review was completed in 2018 by Ms Hanna Dalton with a Gender Equity in Sport Policy subsequently developed, and an action plan prepared to address each of the report recommendations. The report and draft policy would be presented at the next Club Forum for consultation.

The Clubs Governance Review was also completed in 2018 and a Working Group established to develop an action plan and funding was also secured from the Student Services and Amenity Fee. The review also resulted in a decision by University Council to cease recognition of the Melbourne University Sports Association.

The Director thanked the staff and Board for their efforts and support during 2018.

2019 Major Actions

The Director presented major actions for 2019 aligned with the Strategic Plan.

A key opportunity in 2019 will be with the '*Student Experience Enhance Project*' which is a strategic statement of intent which would be incorporated into the new University Strategic Plan. A green paper has been released for discussion and is an opportunity to demonstrate the impact that sport has on a positive student experience supporting health and wellbeing, providing a sense of community and leading to better academic and career outcomes. The third Student Wellbeing Survey will be undertaken this year and will provide additional longitudinal data to support our response to the green paper.

The key actions to increase participation for this year include the development of preferred supplier agreement with accommodation providing access to sport programs and facilities for residents similar to arrangements with the residential colleges. This could increase participant numbers by over 4,000 in the long term based on current college engagement.

More immediately the accommodation providers will be approached directly and encouraged to increase student activity in current programs such as the Water Safety Program. Two additional colleges have also signed up to provide access for their residents which will result in an additional 600 participants leaving only two colleges outside of the agreement.

A new initiative will be to establish a 'pop up' fitness facility at VCA as a pilot project. 2,000 sport passes have already been activated surpassing numbers from 2018 and additional access will be provided for students facing financial hardship.

2020 will be the 150th Anniversary of Intersvarsity Sport against Sydney University with occurred in 1870. This will be the opportunity to engage with a significant cohort of alumni who represented the university over the last 30 years but who are not connected to a sporting club. The planning for a series of major events in 2020 will commence this year.

Sport will work with the University on the development of a Sport and Recreation Framework to guide future development proposals and underpinning this work is the appointment of an industry consultant to consider the provision of sporting facilities across the University.

Discussions with the Melbourne Business School will continue to incorporate a sport and fitness facility in their new building with the immediate capital works priorities to ensure that Lincoln Square Fitness is reopened, determine an immediate project to be funded from our capital reserve and reengage with Melbourne City Council and the State Hockey and

Netball Centre Trust. A three-year financial plan and budget strategy will be developed that allows for future growth and opportunities.

The presented items will be included in the 2019 Operational Plan that will be reported against during the year and reviewed at the first meeting of 2020.

Finally, the Director outlined a recent meeting with departing Board member Grant Williams at which he recommended that Board members should consider attending club committee meetings. Ms Lawlor noted that she attended the club cocktail event and met many club members. It was also noted that Board members should attend the Club forums. The Director agreed to approach the Board about setting up meetings between Board Members and clubs as part of the ongoing engagement strategy.

Resolution

The Board noted the 2018 Annual Review and 2019 Major Actions

3.2 Leadership Report

Ms Junot presented the Leadership Report, commencing with the Pride in Sport video.

Ms Junot noted the goal of the Leadership Portfolio was to develop students' leadership capabilities through a program of mentoring and societal engagement. The framework for the program was supported through four main objectives – support volunteerism, raise aspiration, demonstrate leadership on important social issues, and foster alumni connection.

Ms Junot asked the Board for help in supporting the new policy, mentorship and connecting MU Sport with their networks.

Resolution

The Board noted the Leadership Report

3.3 Advancement Report

Mr Paterson presented the Advancement Report which provided an overview of development and engagement activity for MU Sport during 2018.

Mr Paterson noted that there would be four cases for support produced in 2019 - Director's fund, leadership programs, water safety program and Raise The Bar academy.

The 4x4 Athletics scholarship has moved from red to yellow in project progress after a recent meeting with the Buxtons. Advancement was also looking to further develop the general scholarship corpus, the on-track program and the rowing scholarship in 2019.

Mr Paterson suggested that Board members could support Advancement through a gift of personal significance and encouraging a network of Alumni and friends to give, support events and encourage other Alumni to attend, help connect MU Sport by identifying prospective supporters and making introductions and advocating for MU Sport by talking about the impact of fundraising

Resolution

The Board noted the Advancement Report

3.4 Sport Capital Planning

Mr Reading presented the Sport Capital Planning report which for future meetings become part of the Director and Unit reports. Ms Lawlor noted that the future focus and strategic items requiring discussion would remain as stand-alone agenda items.

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Mr Reading updated the Board on Lincoln Square Fitness noting that Infrastructure Services have been negotiating with MBS to develop a lease agreement that would provide MU Sport with secure tenancy. The Board supported MU Sport's commitment to contributing to the costs (60% of a maximum spend of \$620,000) to encourage the University to undertake the works. The Chair asked that the financial support of the University be noted.

Resolution

The Board noted the Sport Capital Planning report

4. MATTERS FOR NOTING

4.1 Director and Unit Reports

The Director presented the Director and Unit Report for noting.

The Chair asked about Risk Management and the two students who were recently referred to the University's Student Disciplinary Committee after an investigation into an incident at the 2019 Uni Nationals. He noted there was a broader issue in what MU Sports role was in providing sanctions. Professor James had not been able to resolve this as yet and noted for clarity that this was a normal matter for student discipline.

The Club Affiliation Agreements were approved by University Legal and distributed to Clubs in December last year. To date 24 of 43 clubs had signed the agreements with staff following up with the remaining clubs. The Chair felt that more Clubs should have signed the agreements by now. He stated that it was a requirement of the Club Governance Review and the University Legal department. Mr Warnecke agreed to develop a fact sheet with answers to questions raised by the Clubs to be sent to each of the Clubs that had not yet signed the agreement.

The Chair asked that clubs note near risk management misses.

Resolution

The Board noted the Director's Report.

4.2 Stakeholder Relations

The Director presented the Club Engagement report which was taken as read.

Resolution

The Board noted the Club Engagement Report

4.3 Finance Report

Mr Garlick noted feedback from the 2020 Budget and proposed to engage the Board earlier in the budget process with the creation of a Budget Advisory Group.

The operating result from 2018 was a surplus of \$535,769 of which \$1.6M was accrued from the SSAF Grant Program.

Mr Garlick noted that the University's trust funds declined slightly in 2018 and that he was waiting on the final report from the University Trust Office.

Resolution

The Board noted the Finance report

5. OTHER BUSINESS

5.1 Board Photo

The Board photo was been postponed until the May Board meeting.

6. MEETING FINALISATION

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6.1 Meeting Close

The Chair asked staff and observers to excuse themselves with the remainder of the Board staying for the in-camera session.

The meeting closed at 7.45pm

6.2 Next Meeting

The next meeting to be confirmed

7. IN CAMERA SESSION

Signed by the Chair as a true and accurate record:



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Chair Professor James Angus

20/5/19

Date

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**MELBOURNE UNIVERSITY SPORT BOARD
ACTION SHEET 1/2019 – 7 March 2019**

Minute no.	Item Title	Action	Person/s Responsible	Current Status
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No actions were recorded.