

CLUB ADVISORY GROUP

1 July 2020

The minutes of meeting 1/2020 of the Club Advisory Group held on 1 July 2020 at 6.00pm via Zoom.

PRESENT:

Ms Rosemary Bissett (Volleyball)
Mr Bob Girdwood (Football)
Ms Olivia Honore (Boat)
Mr Maciej Necki (Underwater)
Mr Michael Owen (Soccer)

APOLOGIES:

Ms Jodi Kelly (Touch Football)
Mr Tim Lee (Director of Sport)

IN ATTENDANCE:

Mr. Rod Warnecke (Sport Development Manager)
Mr Tom Mullumby (Club Coordinator, Secretary)

1. WELCOME, APOLOGIES AND INTRODUCTION

1.1 Welcome

Mr. Warnecke welcomed all present and thanked those who volunteered their time to form the Club Advisory Group. Mr. Warnecke made special mention of Ms. Honore and Mr. Owens first meeting.

1.2 Apologies

Ms. Kelly and Mr. Lee were listed as apologies

1.3 Minutes from previous meeting

Mr. Warnecke advised one amendment from the previous minutes, that Ms. Bissett was an apology instead of as listed Ms. Kelly.

1.4 Business arising/action items from previous meeting

Mr. Warnecke noted that previous action

2. MATTERS FOR DISCUSSION

2.1 Sporting Club Terms of Affiliation

Mr. Warnecke provided background on the agenda item, following the 2016 Club Governance Review the 2019 Club Affiliation Agreement was developed. In response to feedback and discussions with Clubs, MU sport made a commitment to take feedback on board and look to conduct a review, engaging project officer Stan Dali and in turn the Sporting Club Terms of Affiliation was developed. Mr. Warnecke outlined some key objectives the document was trying to achieve; trying to make the document easier to digest, removing specific references to policies and capturing in broad statements, and

other governance expectations including financial requirements consolidated into a single statement. Mr. Girdwood said the document was good. Mr. Necki said the document was less scary than the previous version. Ms. Bissett said it was much simpler and more digestible and given the range of affiliated clubs much more suitable. Ms. Bisset noted clubs have additional obligations due to size, but these would not be blanket across all clubs. Ms. Bisset suggested that section 2 (scope of affiliation) could make reference to the quid pro quo or support schedule the club would get by becoming affiliated. Mr. Warnecke agreed that this feedback could be investigated. The Group thought the document should at least be presented to year on year (along with a support schedule) or to any new office bearers.

Resolution

The Club Advisory Group supported the draft Sporting Clubs Terms of Affiliation.

2.2 International Sporting Opportunities Guideline

Mr. Warnecke introduced the International Sporting Opportunities Guidelines, suggesting its necessity for the recent wide range of international sporting opportunities that have been encountered, with a need to have a consistent handling procedure. Ms. Honore asked what the scope of what invitation would be considered, giving Boat Club examples of invitations such as the Henley regatta. Mr. Warnecke said that this Guideline would cover such invitation, noting that the course of action for each invite may differ depending on the context such as the eligibility criteria. Ms. Bissett said we should not assume that all of these opportunities are offshore, and the guidelines should also include international groups wanting to travel to Australia.

Resolution

The Club Advisory Group supported the draft International Sporting Opportunities Guideline.

Action

Mr. Tom Lutwyche to update International Sporting Opportunities Guideline to incorporate language for international groups wanting to travel to Australia.

2.3 Pride Ambassador Program

Mr. Warnecke introduced the Pride Ambassador Program, advising in 2019 a call out went for a pilot with a few clubs involved. Mr. Owen advised that the Soccer Club had an ambassador with the Pilot, suggesting there was a tiny disconnect with reporting directly to MU Sport where a club budget request was needed. Mr. Warnecke agreed that an ambassador position could be codified as a committee member where the Club sees fit, however also wouldn't need to be a requirement for smaller clubs who may not be able to provide the same level of support. Mr. Warnecke added the intention is that all ambassadors would be liaising with club committee. Ms. Honore said their club ambassador has been successful running a Pride Row crew which is looking to become an annual event.

Resolution

The Club Advisory Group supported the Pride Ambassador Program

2.4 Club Trip Register

Mr. Warnecke introduced the draft Club Trip Register, suggesting it would be relevant for

clubs conducting trips offsite. Whilst primarily relevant for recreational trips, Mr. Warnecke analogised that this would not be for a competitive club away fixture, however, the Trip Register should be relevant for clubs attending preseason tournaments and staying overnight. Mr. Necki suggested three amendments; adding a notes field (in case emergency pathway is very specific or other key or trip specific information), ability to manually add participant information as text (allow quicker submission rather than having to attach a file), developing a notification email after submission reminding the trip leader of the critical incident procedure. Mr. Owen noted that some participants may join/leave a trip late/early and may be important information to capture who was still present in an emergency. Ms. Bissett suggested that would need to ensure collection of members personal information is compliant with privacy law, Mr. Warnecke advised wording on Club Membership Form that covers this has been reviewed as such. Ms. Bissett suggested language around level of trip may not be applicable for all clubs. Mr. Warnecke suggested this could be addressed by adding Competitive and Instructional categories.

Resolution

The Club Advisory Group supported the Club Trip Register

Action

Mr. Mullumby to update Club Trip Register based on Club Advisory Group feedback.

Mr. Mullumby to include the Club Trip Register in a future Club Operations Memo.

3. MATTERS FOR DECISION

3.1 2019 Club Sport Awards

Mr. Warnecke presented on the nominations as they were provided to MU Sport for 2019 Club Sport awards. Ms. Honore recognised its difficult to pick between candidates based just on the information provided. Ms. Bissett concurred the need to not just award based on articulate writing. Ms. Bissett advised she will provide no comment due to conflicts for nominations where considering Volleyball. Mr. Warnecke noted some nominations were not eligible, and some nominations more suitable for other awards such as Distinguished Service Awards. Ms. Honore asked where these awards are presented. Mr. Warnecke suggested there was not a set ceremony, however, have been given out at included club forums, club presentation nights, and club trainings. Ms. Honore suggested personality adds even more subjectivity. Ms. Bissett suggested personality differs from just contribution to the sport, and a strong personality would be a memorable character at the club. Ms. Bissett suggested it is important for clubs to understand how they are tracking with Club of the Year metrics, and for MU Sport to make the objectives and measures more transparent to clubs. After discussion on each award, all Club Advisory Group members were happy to support the recommended winners of the Club Sport Awards.

Resolution

Tomonori Sakai (Kendo) awarded Club Individual Performance of the Year

Men's Open Team (Kendo) and Women's Premier Team (Volleyball) awarded dual winners of Club Team Performance of the Year

Kazuya Niiro (Volleyball) awarded Club Coach of the Year

Nick Burke (Cricket) awarded Club Personality of the Year

Dancesport awarded Club of the Year

4. MATTERS FOR INFORMATION

**4.1 MU Sport Framework for the Resumption of Community Sport and Recreation –
Outdoor and Indoor Club Training and Activities**

5. OTHER BUSINESS

6. MEETING FINALISATION

6.1 Next Meeting

Next meeting to occur in September 2020 (date TBC)

Action Sheet 1/2020

Minute no.	Item Title	Action	Person/s Responsible	Current Status
2.2	International Sporting Opportunities Guideline	Update International Sporting Opportunities Guideline to incorporate language for international groups wanting to travel to Australia.	Tom Lutwyche	
2.4	Club Trip Register	Update Club Trip Register based on Club Advisory Group feedback.	Tom Mullumby	
2.4	Club Trip Register	Include the Club Trip Register in a future Club Operations Memo.	Tom Mullumby	