

**Purpose**

The Club Advisory Group (CAG) was established by Melbourne University Sport (MU Sport) to assist with the review and development of guidelines, policies and procedures as they may impact on affiliated sporting clubs at the University.

**Background**

The MU Sport Board commissioned an independent review of the club funding model in 2014. The review suggested five recommendations ([see 2015 Sporting Club Funding Review](#)) which were endorsed by the Board in 2015. While the recommendations for club funding and support have generally been well supported, subsequent club feedback suggested that further criteria are required to provide greater clarity about how and why support is provided.

At the General Club Forum in October 2017, it was proposed that a working group be established. The Club Support Principles Working Group (CSPWG) was established in 2018. While undertaking the brief of identifying and developing a transparent set of criteria to differentiate levels of club funding and support, the CSPWG also made the key recommendation to establish an advisory group to review and road-test MU Sport developed policies, procedures and guidelines that could impact on club activities and operations. The MU Sport Board noted the intent to establish the CSPWG at its November 2018 meeting.

**Terms of Reference**

The CAG will:

1. Consider policies, procedures and guidelines for affiliated sporting clubs that may impact on club activities and operations
2. Consider submissions for increased club support (annual funding and/or in-kind support) ensuring alignment with the established MU Sport club funding model
3. Make recommendations to the MU Sport Board, via MU Sport, on proposed policy (procedure and guideline) changes and/or club submissions for increased club support.

**Membership**

The CAG will consist of up to seven members, plus the Director of Sport (or their nominee). Members will be invited by the Director on the basis of their knowledge, experience and skills likely to provide a broad view of current club programs at the University.

Meetings will be chaired by the Director (or their nominee) with the Club Coordinator (CAG Secretary) and other MU Sport senior managers or members of the University community in attendance as required.

**Frequency and Term of Appointment**

- The CAG will convene for up to three meetings per year (usually in April, July and October)
- Members will be appointed for a three-year term and may be reappointed for one further three-year term
- Vacancies will be advertised on the MU Sport website and to clubs via the Club Operations Memo as and when appropriate.